POSITION DESCRIPTION CHILDREN'S MINISTRY DIRECTOR

This ½-time person is an integral figure in drawing young families into the life of the church by creating a Christian education foundation that will have their children "talking about the Lord" and wanting to come back for more. Recognizing that a child's early faith development can affect the rest of his/her life and eternity, this person will imaginably employ the best of curriculum and volunteer support to nurture those from birth through the 6th grade. The person will be considered a part of the upper management staffing of the church and will report directly to the Senior Pastor, while overseeing all ministries that fall within the designated children's age level. Visioning, goal setting, and accountability will occur within this upper management staffing of the church's Leadership Board. Any changes in employee status will go through the Leadership Board.

RESPONSIBILITIES

- Recruit and develop teams of Children's Ministry volunteers to cover the needs of Sunday school, Children's Church, and any special programs that occur throughout the year, with the exception of Vacation Bible School and Upward Basketball.
- Provide schedules, training, and nurturance of volunteers through which curriculum and Children's Ministry needs are regularly assessed.
- Develop and manage the Children's Ministry budget.
- Create and coordinate publicity for the Bethel Church family.
- Hire and maintain a staff of paid caregivers for nursery care, including a Nursery Coordinator.
- Oversee and coordinate, within the goals of the church, the position of VBS and Upward Basketball Director.
- Oversee the Safe Sanctuary Program to ensure the ultimate security and safety of the children.

PERSONAL OUALIFICATIONS

- An evident, living faith with a desire to lead the church in fulfilling its mission of making disciples of Jesus Christ for the purpose of transforming the world.
- A passion for the needs of children to grow in the love of Jesus Christ and the skill to infect a congregation of their need to support them.
- Relational management abilities to recruit, organize, train, and support volunteers at all levels of the ministry.
- The ability to work closely with the Youth Ministries Director and rest of the upper management team of the church.

EXPECTATIONS & COMPENSATION

- Although hours throughout the week are flexible, Sunday morning availability is a must. An average of 20 hours a week are expected.
- Experience in Children's Christian Education is greatly preferred, along with strong recommendations of support.
- Salary and benefits negotiated through the HR Team of the Leadership Board.