Midwest Care Alliance
The source for home, hospice & palliative care

Midwest Care Alliance (MCA) Board of Directors (BOD) Duties and Responsibilities include:

- Attendance at 75% of scheduled Board meetings and conference calls, (5-6 meetings per year).
- Participation in committee and Board activities.
- Attendance at two PATRON events held each year, Annual Membership Meeting (Summer) and Annual Fall Conference (Leadership Dinner). If unable to attend PATRON event, Board member must designate his/her replacement.
- Two Annual financial commitments that Board members are asked to support:
  1) Nominal donation to the 501c3, Midwest Center for Home, Hospice & Palliative Care Education (MCE)
  2) Nominal contribution to the Midwest Care Alliance Political Action Committee (PAC).
- Support the Mission and Vision of the Midwest Care Alliance.
- Develop short and long range plans to ensure the mission and viability of the organization.
- Recruit and select an eligible candidate to serve as President/CEO, ensure that an annual performance appraisal of the President/CEO is completed by the Executive Committee and arrange for appropriate compensation and related benefits (See Executive Committee policy.)
- Evaluate the services and operations of the organization objectively.
- Work to secure understanding and acceptance of MCA in the community.
- Resist all pressures from groups or individuals, either within or outside MCA, who attempt to compromise the values, ideals, goals, or policies of the organization.
- Ensure sound fiscal management, arrange for an annual audit and approve an annual operating budget.
- Develop, revise and approve major policies that guide the direction and conduct of the organization.
- Bi-annually review, evaluate and revise Code of Regulations and policies for approval by the membership.
- Perform such acts, which specifically require Board of Director action under the law, or charter of corporate by-laws.
- Serve as a resource as requested by the President/CEO.
- Assist the Finance Committee to actively research and pursue funding sources.
- The organization may utilize the services of a Professional Employment Organization (PEO) for employee-related purposes (i.e. benefits administration, payroll and tax processing, human resources, etc.). If so, BOD will periodically evaluate the services of the PEO. The BOD may work through the PEO to carry out certain responsibilities and duties as approved by the BOD and the management agreement with the PEO.
- Arrange for other professional services, as needed.