



NAHAD Manufacturer & Associate Institute Membership Requirements

NAHAD Manufacturer and Associate Member companies may become **Hose Safety Institute Members** by annually certifying their conformance to the Institute Membership Requirements, listed below. In addition to ongoing compliance with the NAHAD Membership requirements, a company representative must attest, in writing, to comply with the following Institute Membership requirements:

1. Maintain at least one copy on premises of the **Institute Handbook**.
2. Maintain a minimum of one company employee who has successfully passed the NAHAD Hose Safety Institute **Handbook exam**, for EACH hose assembly group in which the company does business (the company may designate different individuals to cover the various hose assembly groups).
3. Has designated a single point of contact (**Training Coordinator**) for managing the online exam process, who will:
 - support the work of the Institute Standards Committee, providing feedback and/or participating in working groups as needed, and,
 - be responsible for annually reviewing any changes or updates to the Guidelines materials and/or policies and ensuring their dissemination, as appropriate, throughout the company.
4. Provide **written evidence** that all hose products sold by the company comply with appropriate existing industry manufacturing and performance standards.
5. Maintain a **corporate quality program** (e.g., ISO certification) that conforms to the standards listed in the Institute *Handbook*, a copy to be provided to NAHAD upon request.

If the company also fabricates hose assemblies, the following conditions must also be met:

- A. Fabricate all hose assemblies in conformance with the appropriate **NAHAD Hose Assembly Guidelines Fabrication Guide**.
- B. Possess the ability in each assembly location to access and print the **NAHAD Hose Assembly Guidelines Fabrication Guide** and **Design Guide** for each hose assembly group for which the company does business.
- C. Possess the ability to effectively **conduct the appropriate hydrostatic, electrical conductivity, or other tests** of the finished assembly, as specified in the relevant Hose Assembly Guidelines.
- D. Maintain an accurate and up-to-date **record of regularly-scheduled calibrations** for associated testing equipment.
- E. Maintain a minimum of one person per location that has successfully passed the NAHAD Hose Safety Institute **Design & Fabrication exam** for EACH hose assembly group in which the company does business (the company may designate different individuals to cover the various hose assembly groups)

- F. Maintain a well organized and environmentally controlled **hose inventory** that meets or exceeds requirements for inspections and storage of hose as outlined in the Institute *Handbook* (storage area, humidity and temperature, hose stacking methods, and general cleanliness of work environment).
- G. Utilize **hose tagging or identification methods** in conformance with the Institute *Handbook*.