COVID-19 Data Reporting (ImpactSIIS, CSV, HL7 and TP/O) Frequently Asked Questions (FAQs)

Vaccine Inventory and Enrollment

Q: The system shows we are not getting any vaccine shipments at the present time. Can you explain why?
A: Vaccine supply is currently limited. As more vaccine becomes available, more providers will receive vaccine.

Q: Will the vaccine automatically populate in my ImpactSIIS account for me to receive?
A: Yes, once it is allocated to your facility by ODH, and an order is placed in ImpactSIIS, a record will be added there for you to track and confirm the shipment.

Q: Should we see administration data in VOMS? How do we know ImpactSIIS is working?
A: If you only have access to VOMS, you might notice that the inventory for a lot is being reduced – a sign that ImpactSIIS is working. Another option is for a coworker to use an aggregate report in ImpactSIIS, such as the Vaccination Totals report, to confirm that vaccinations are being recorded without accessing patient records.

Q: When will second-dose shipments go out to each provider?
A: We anticipate that about **three weeks after a shipment of Pfizer-BioNTech vaccine**, and about **four weeks after Moderna vaccine**, has arrived at a facility, another shipment of the same product would be sent for the booster doses for those patients. Second-dose shipments are planned to, at minimum, match the quantity of first doses received. Any additional vaccines beyond that number can be used for new first-dose vaccines. For example, if a provider received 1,000 doses of Moderna in a first-dose shipment, that provider will receive at least 1,000 doses of Moderna approximately 28 days later. If the provider receives 1,200 doses in that second shipment, then 1,000 should be used for second doses, and the extra 200 for first doses. Shipments of second-dose vaccine will not be packaged or marked differently. Providers should keep track of second-dose vaccine quantities, then use excess for first doses for eligible populations.

Q: We are an approved provider but have no allocation currently. Should we keep preparing for possible vaccine receipt? If we have not currently been allotted a shipment, does that mean we will get one in the future?
A: Vaccine supply is currently limited, and as more vaccine becomes available and more priority populations are added, more providers will receive vaccine. You should continue to prepare to receive and administer vaccine.

Q: If we don't have any orders showing at this time, could that change this week? How much notice will we see with these vaccine orders?
A: Yes, that could change this week. We expect to have weekly orders, and generally, the information will be entered into VOMS toward the end of one week and then delivered Monday-Wednesday of the following week.

Q: My county health department is advising us to retain the second dose for each employee and only administer half of the doses received upfront. Is there written guidance supporting this statement?
A: If you are receiving vaccine directly from ODH, you should expect a separate shipment about three weeks later for the second dose, meaning that you should <u>not</u> hold back a second dose.

Q: Are the vaccines automatically being ordered by ODH, or is there something the hospital needs to do to initiate this?
A: For Phase 1A and 1B, ODH is ordering the vaccines, but ODH tries to order an amount that will work for the provider, given the provider's storage and administration capacity.

Q: Is there a delay in getting enrolled? We completed the security agreement awhile back and have had no response?
A: ImpactSIIS credentials may have already been provided to someone else in your organization. If you have been notified that your facility is included in the Phase 1A allocations, please contact impact@odh.ohio.gov with questions about ImpactSIIS access.

Q: I've heard that we have up to 72 hours to report the vaccine administration. Is it 24 or 72?
A: Approved providers have agreed to report within 24 hours.

ImpactSIIS

Q: What is the best way to obtain access to VOMS or ImpactSIIS in order to report?
A: Please contact impact@odh.ohio.gov about which of the three processes (HL7 interface, CSV file upload, or direct entry) would work best for your organization.

Q: Have UserID and Password information already been distributed for ImpactSIIS? We applied for and were approved for VOMS/ImpactSIIS, but no one seems to have that information. Is it yet to be provided?
A: It may have already been provided to someone else in your organization. If you have been notified that your facility is included in the Phase 1A allocations, please contact impact@odh.ohio.gov with questions about ImpactSIIS access.

Q: Can we add other people to have access to ImpactSIIS?
A: Yes, multiple users from the same facility can have access. For instructions on how to add users and access levels, please use the "Creating New ImpactSIIS Users" job aid.

Q: I have created new users in ImpactSIIS. Do the new users receive an email from you in order to log in?
A: No. You will need to give new users the information they need to log in.

Q: What data fields are required for entry into ImpactSIIS?
A: The Ohio Department of Health (ODH) offers resources to help vaccine providers navigate the ImpactSIIS system. Job aids and videos will take you step-by-step through processes that are a key part of administering the COVID-19 vaccine to patients and record that information. Job aids are available for a variety of tasks. Please consult the specifications documents and job aids for the method you intend to use at the Impact SIIS Job Aids and Videos page on our website.

Q: In ImpactSIIS, what expiration date should we be adding for the Moderna vaccine?
A: Moderna expiration dates can be found on the Moderna website by entering the lot number that is printed on the carton and vial on the page titled "How to Look Up Vial Expiration Date."

Q: Can I confirm in ImpactSIIS that my interface is working without looking at individual patient records?
A: You could use an aggregate report in ImpactSIIS, such as the Vaccination Totals report, to confirm that vaccinations are being recorded without accessing individual patient records.

Q: So, if we are receiving vaccine from our local health department, would we "add inventory" in ImpactSIIS as a transfer?
A: For more information, please use the "Recording Transferred COVID-19 Vaccine" job aid.

Q: Where are the instructions to add into ImpactSIIS directly?
A: Please use the "Adding Vaccinations to ImpactSIIS Records" job aid:
https://odh.ohio.gov/static/covid19/vaccine-providers/job-aid-adding-vaccinations-to-impactsiis-records.pdf.

Q: What is/are the required field(s) needed for ImpactSIIS? Specifically, are COVID vaccine lot, expiration, and TP/O needed/required?
A: Yes, each of these fields is required.

Target Population/Occupation (TP/O) Data

Q: What is the process for direct entry of the target population/occupation (TP/O) data when the patient is not available in the database?
A: Please use the "Adding a New Patient to ImpactSIIS" job aid available at the ImpactSIIS training page under the Job Aids tab.

Q: Could an organization send data through HL7 feed and manually add the occupation to the administration that went across via interface?
A: Yes, that would be perfectly acceptable. View the alternative methods for sharing TP/O data on the Impact SIIS Job Aids and Videos page under the Target Population or Occupation tab.

Q: Our electronic medical records (EMR) vendor, athenahealth, has not been able to add the target population/occupation (TP/O) questions into our HL7 interface feed. Is there a way we can submit this as a separate report file for upload?
A: Yes, you can submit a file with demographic and Target Population/Occupation (TP/O) data through the Vaccination File Upload app at OHID.ohio.gov.
You can request access to the drop location here:
- Visit OHID webpage: https://ohid.ohio.gov
- Log in using your OHID or create a new account; this is not ImpactSIIS, and your ImpactSIIS account credentials will not work.
- Request access to the Vaccination File Upload application.

Q: Can the TP/O codes be posted online so we can obtain them?
A: Yes; please use the codes in the table at the end of this document. The codes can also be found on the COVID-19 Vaccine provider web page, under the ImpactSIIS tab.

Q: Is it acceptable to report the TP/O for the second dose as well?
A: That is not required, but it is acceptable.

Q: If a health system employee works in an ambulatory clinic, but the organization is commonly thought of as a hospital system, how do you want that TP/O recorded? This is a common occurrence, so can you clarify?

A: Staff working primarily in ambulatory clinics for a hospital system would be "Non-Hospital" staff.

Q: How long can we manually enter the TP/O after an export occurs?
A: The TP/O can be manually entered either before or after an electronic file is submitted.

Q: Is TP/O a State of Ohio requirement or a CDC requirement?
A: TP/O is a State of Ohio requirement essential for data collection around priority populations and occupations. This data will help to quantify and track our reach to high-risk populations and help us understand the best way to move through the different priority populations before the vaccine is widely available for all Ohioans who choose to receive it.

Q: Will the TP/O categories change throughout the vaccination stages? Will more categories just be added?
A: Yes, as different populations are eligible for vaccine, more TP/O categories will be added and a new checklist will be distributed, in addition to updated dropdown menu options. The table at the bottom of this document will be updated as these categories are updated.

Q: If there is a transaction that is sent to ImpactSIIS on a patient for this vaccine, will it cause a problem if the same patient is on an upload spreadsheet? Or will the upload just add the information needed?
A: Reporting TP/O by a different method than vaccinations will not cause a problem, but reporting TP/O by spreadsheet meets the State's reporting requirement without adding the information to ImpactSIIS.

Q: What is the process for direct entry of the occupation data when the patient is not available in the database?
A: Please use the "Adding a New Patient to ImpactSIIS" job aid:
https://odh.ohio.gov/static/covid19/vaccine-providers/job-aid-adding-a-new-patient-to-impactsiis.pdf

Q: If more TP/O categories will be added, why can't you provide all categories upfront?
A: The exact audiences in the phases are still being determined. Once those are finalized, the chart below will be updated.

Alternative Reporting Methods (HL7, CSV Upload)

Q: What about those hospitals that do not currently report in ImpactSIIS? Is there an application process to sign up for ImpactSIIS reporting?
A: Yes, please contact impact@odh.ohio.gov about which of the three available processes (HL7 interface, CSV file upload, or direct entry into the ImpactSIIS system) would work best for your organization.

Q: If we have the HL7 interface, how can we log that the vaccines are "received"?
A: Please use the "Managing Vaccine Inventory in ImpactSIIS" job aid.

Q: We are going to send the vaccine data by HL7. How do you want the TP/O information coded in the interface? Should we send the full verbiage, or is there an abbreviation to send?
A: Please use the codes in the table at the end of this document.

Q: What is the email address for file specifications for CSV file upload?
A: The specifications are available in the Vaccination File Upload app at OHID.ohio.gov.
You can request access to the drop location here:
- Visit OHID webpage: https://ohid.ohio.gov
- Log-in using your OHID or create a new account; this is not ImpactSIIS, and your ImpactSIIS account credentials will not work.
- Request access to the Vaccination File Upload application.

Q: With the CSV file upload option, does the app return a confirmation that the upload was successful, or how would we know it was uploaded correctly?
A: Unfortunately, a confirmation is not sent. If there is a problem with the file, ODH will contact you to request that you correct the data.

Q: How will we know when we are getting vaccine?
A: ODH is trying to keep providers informed if we know they should expect a shipment within the next week. Order details can also be viewed in VOMS. A job aid is available at https://odh.ohio.gov/static/covid19/vaccine-providers/job-aid-viewing-anticipated-covid19-vaccine-shipment-details.pdf.

Q: It appears the file specification version on the upload site is still 1.1. When will the link be updated with version 1.2?
A: The link was updated around 5 p.m. on December 22, 2020. Thank you for your patience.

Q: For CSV upload option, once we request the app, how long does it take for someone to approve the request?
A: It will be approved within one business day.

Q: Could an organization send data through HL7 feed and manually add the occupation to the administration that went across via interface?
A: Yes.

Q: Aside from creating an OHID account, what other requirements are there to upload a CSV file? Will someone contact us to do a test file? How soon will they contact us?
A: There are two steps required before uploading: creating an account and creating a file that meets the specification. Please begin with submitting a test file with TEST in the filename and email impact@odh.ohio.gov when you do.

Please note: A PowerPoint presentation from a webinar covering these topics can be found at https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/covid-19-vaccine-provider/covid-19-vaccine-provider, under Latest Resources. The table of abbreviation codes is located below, and on the ImpactSIIS training page.

Target Population/Occupation (TP/O) codes

Code – REQUIRED FOR SUBMISSION	TARGET POPULATION/OCCUPATION VALUE
TPV1	Assisted Living Facility – Resident
TPV2	Assisted Living Facility – Staff
TPV3	Skilled Nursing Facility (RCF) – Resident
TPV4	Skilled Nursing Facility (RCF) – Staff
TPV5	State of Ohio DoDD Resident
TPV6	State of Ohio DoDD Staff
TPV7	State of Ohio Veterans Home Resident
TPV8	State of Ohio Veterans Home Staff
TPV9	State of Ohio MHAS Resident
TPV10	State of Ohio MHAS Staff
TPV11	State of Ohio DRC LTC residents
TPV12	State of Ohio DRC LTC staff
TPV13	Congregate Care Facility – Resident
TPV14	Congregate Care Facility - Staff
TPV15	Hospital worker – Clinical Staff
TPV16	Hospital worker – Administrative Staff
TPV17	Hospital worker– Ancillary Staff
TPV18	Non-Hospital healthcare worker – Administrative Staff
TPV19	Non-Hospital healthcare worker– Ancillary Staff
TPV20	Non-Hospital healthcare worker – Clinical Staff
TPV21	Emergency Medical Services (EMTs/Paramedics)

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