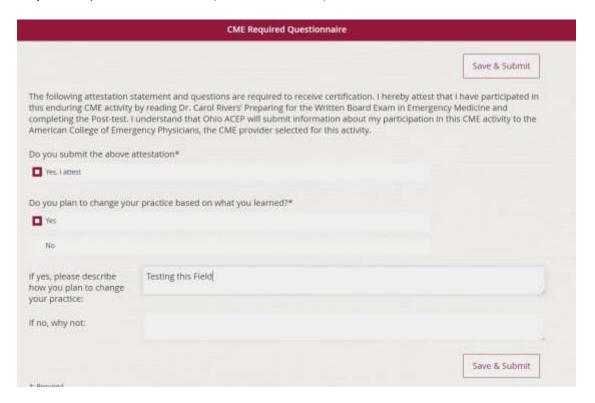# Directions to claim CME in Rivers' App:

Step 1: Take the CME Test – You must score 75% or better in order to receive CME
(You can retake the test multiple times if needed)
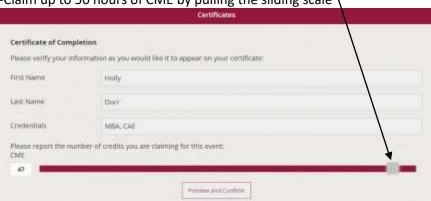**Step 2:** Complete the CME Form (Screenshot below)

CME Required Questionnaire

Save & Submit

The following attestation statement and questions are required to receive certification. I hereby attest that I have participated in this enduring CME activity by reading Dr. Carol Rivers' Preparing for the Written Board Exam in Emergency Medicine and completing the Post-test. I understand that Ohio ACEP will submit information about my participation in this CME activity to the American College of Emergency Physicians, the CME provider selected for this activity.

Do you submit the above attestation*

☑ Yes, I attest

Do you plan to change your practice based on what you learned?*

☑ Yes

No

If yes, please describe how you plan to change your practice: Testing this Field

If no, why not:

Save & Submit

Step 3: Select My Certificate from the homescreen
– If you have completed Steps 1 and 2 it will show:

Certificates

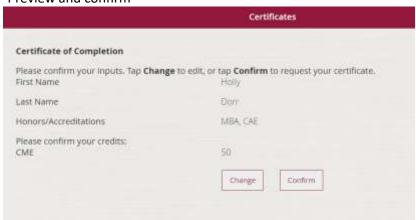Certificate of Completion   ✔ Request Certificate

---

-Hit **Request Certificate**
-Verify your first and last name for your certificate
-Add credentials
-Claim up to 50 hours of CME by pulling the sliding scale

Certificates

Certificate of Completion

Please verify your information as you would like it to appear on your certificate:

First Name   Holly

Last Name   Dorr

Credentials   MBA, CAE

Please report the number of credits you are claiming for this event:
CME
47

Preview and Confirm

-Preview and confirm

Certificates

Certificate of Completion

Please confirm your inputs. Tap **Change** to edit, or tap **Confirm** to request your certificate.

First Name	Holly
Last Name	Dorr
Honors/Accreditations	MBA, CAE

Please confirm your credits:

CME	50

Change   Confirm

-Hit E-mail to Me – it will be sent to the e-mail address you used upon login

Certificates

Certificate of Completion   Email to me

-The next time you are in the textbook app your certificate will be available under the My Certificate button.

Certificates

Certificate of Completion   Email to me   View   Download

– If you have NOT completed Steps 1 and 2 you will see an X by the item you need to complete: Example below. **Click on the X to take you to the item you need to complete.**

Certificates

Certificate of Completion
Requirements Not Yet Met

✖ Survey Not Complete   ✖ Test Not Passed

Certificates

Certificate of Completion
Requirements Not Yet Met

✔ Survey Completed   ✖ Test Not Complete