

A Collaboration of Ohio University Heritage College of Osteopathic Medicine and Ohio Osteopathic Foundation

CALL FOR PRESENTATIONS - 2013

Name:	Specialty:
Office Address:	
City, ST, Zip:	
Office Phone:	Office Fax:
E-mail Address:	AOA Number:
OOA Member: 🔲	OU-HCOM Graduate: 🔲 Graduation Year:

Selection Criteria

Be sure to answer the following questions within your presentation proposal. The CME Planning Committee will use the following selection criteria when choosing presentations:

- Is the information presented relevant and significant to osteopathic physicians?
- Are the concepts introduced useful and practical? Balanced? Accepted practice? Cutting edge? Evidence based?
- Is the scope of the presentation appropriate to the requested time limitation?
- Is the instructional design creative, allowing for interaction among the participants?
- Is there demonstrated knowledge of the subject matter?
- Is the material presented logically?
- Is there an effective use of audiovisual and multimedia equipment?
- Is the scope appropriate for the intended audience (years in practice, general, specialty)?

Session Title: The session title should be exactly as it should be published.

Brief Description: The brief description will be used to promote the session in the preliminary program. Please enter exactly as it should be published.

Intended Audience: Please indicate your intended audience (primary care, specialty, etc.)

Overall Abstract: This information is for the purposes of giving the program committee a clear idea of what will be presented. Please limit your abstract to 500 words or less.

Needs Assessment The Needs Assessment should be 2-3 sentences explaining why the session content is important. Please include statistics (if applicable) and site references. The American Osteopathic Association CME process requires that sessions be backed by legitimate need. Need must be demonstrated through a literature search, statistics, data, etc. Please list AT LEAST ONE reference/source.

Presentation Type And Category: Please check the format appropriate to your presentation.

Case study	60 minutes (1 hour) – 40 to 45 minute case presentation with 10 to 15 minutes Q&A
Workshop	120 minutes (2 hours) – highly interactive, hands-on demonstration of techniques
Panel discussion	90 minutes (1 hour 30 minutes) – 3 presenters at 25 minutes each and 15 minutes for Q&A covering a specific disease state, treatment, or process.
Lecture	60 minutes (1 hour) – 40 to 45 minute lecture with 10 to 15 minutes Q&A

Please include the following documents:

Curriculum Vitae and/or Biographical Sketch

Copy of Presentation/Handouts (if already complete)

Please submit application and supporting documents by **November 1, 2012** to:

Laura Whitt, MSORDirector of EducationOhio Osteopathic Association53 W. Third AvenuePO Box 8130Columbus, OH 43201Iwhitt@ooanet.org

Laurie Lach, BSC Director of Alumni Affairs Ohio University Heritage College of Osteopathic Medicine Grosvenor Hall 209 Athens, OH 45701 lach@ohio.edu

Timeline:

November 1, 2012	Submission Deadline - Call for Presentations
November 5, 2012	Planning Committee - Review of Submissions
December 15, 2012	Speakers Notified
January 7, 2013	Speakers Confirmed
March 15, 2013	Submission Deadline - Supporting Documents (presentation, handouts, disclosure, etc.)
May 16 – 19, 2013	Ohio Osteopathic Symposium