

**“WORKSHOP” Registration Form**

To Register...Log on [www.umacha.org](http://www.umacha.org) click on  
“Professional Development”

or

Complete form below, fax to UMACHA at 763-549-7004

*All Professional Development Courses qualify  
for AAP (Accredited ACH Professional)  
Continuing Education Credits.  
As an AAP you will earn 1 credit for every  
50 minutes of education.*

Institution Name: \_\_\_\_\_

ABA Number (Routing and Transit number): \_\_\_\_\_

Attendee: \_\_\_\_\_ Email for confirmation \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

✓	Course/ Session Name	Course #	Date(s)	Member Price	Non-Member Price
	Chopping the ACH Rules Workshop (UMACHA – Mpls, MN)	201-M2	Aug 17	155.00	275.00
	Recipe for ACH Audit Compliance (UMACHA – Mpls, MN)	301-E3	Aug 18	155.00	275.00
	Chopping the ACH Rules Workshop (Sioux Falls, SD)	201-M2	Aug 25	155.00	275.00
	Recipe for ACH Audit Compliance (Rochester, MN)	301-E3	Aug 26	155.00	275.00
	ACH Exception Processing - ½ Day Workshop – am (Rochester, MN)	101-E5	Aug 27	90.00	175.00
	ACH Exception Processing - ½ Day Workshop – am (Bismarck, ND)	101-E5	Sep 10	90.00	175.00
	Blending It All Together – AAP Review (Sioux Falls, SD)		Sep 14-15	275.00	550.00
	Blending It All Together – AAP Review (Fargo, ND)		Sep 23-24	275.00	550.00
	Blending It All Together – AAP Review (UMACHA – Mpls, MN)		Sep 28-29	275.00	550.00
	Chopping the ACH Rules Workshop (Escanaba, MI)	201-M2	Oct 6	155.00	275.00
	Recipe for ACH Audit Compliance (Escanaba, MI)	301-E3	Oct 7	155.00	275.00
	ACH Exception Processing - ½ Day Workshop - am (Escanaba, MI)	101-E5	Oct 8	90.00	175.00
	ACH Basics Workshop – ½ Day Workshop – am (Missoula, MT)	FUN-M1	Oct 20	90.00	175.00
	ACH Exception Processing - ½ Day Workshop - pm (Missoula, MT)	101-E5	Oct 20	90.00	175.00
	Recipe for ACH Audit Compliance (Missoula, MT)	301-E3	Oct 21	155.00	275.00
	ACH Hot Topics ½ Day Workshop (Fargo, ND)		Oct 25	90.00	175.00
	ACH Hot Topics ½ Day Workshop (Sioux Falls, SD)		Oct 26	90.00	175.00
	ACH Hot Topics ½ Day Workshop (UMACHA – Mpls, MN)		Oct 27	90.00	175.00
	AAP Pre-VIEW Workshop		Oct 28	155.00	275.00

**Please Indicate Payment Method:**

\_\_\_\_\_ Invoice us for total amount  OR \_\_\_\_\_ Check is Enclosed (amount of check \_\_\_\_\_)   
\_\_\_\_\_ Debit our Account # \_\_\_\_\_ at ABA# \_\_\_\_\_ **Circle** GL or DDA   
\_\_\_\_\_ Credit Card number \_\_\_\_\_  
Authorized Signature (for ACH or Credit Card transaction) \_\_\_\_\_

“Workshop Confirmations” will be emailed approximately 1 week prior to the scheduled workshop.  
Location, date and time will be confirmed in the email, including details regarding any required materials necessary to attend the workshop (such as an ACH Rule Book).

All ACH debits and/or Credit Card payments will settle the last week of each month (the month that you register for the session) – between the 25<sup>th</sup> and the last business day. If you chose the invoice option, you will receive the invoice after the session is completed.

**Questions: 1-800-348-3692 (UMACHA) Fax: 763-549-7004**

**Cancellation Policy:**

**Cancellations MUST be made 72 hours before the session to obtain a full refund; after 72 hours, cancellations are subject to a \$50.00 administrative fee. However, you are always allowed to choose another session or a different date at any time.**