

# Arizona Association of Chiropractic

## Executive Committee (EC) Meeting Minutes

**Meeting Date:** May 1, 2025 - 12:00 pm – 1:30 pm (MST). via AAC ZOOM

### **Present:**

James Bogash, DC  
Scott LeBaron, DC  
Bill Gallagher, DC  
Greg Muchnij, DC.  
David Morrison, JD  
Daniel McRae, Executive Director  
Kris Dowell, Consultant  
Lisa Love-Smith, Consultant  
Chrissy Psaros, Consultant

### **Not Present:**

Steve Kern, DC  
Larry Lazzara, JD  
James Candland, Lobbyist

Meeting brought to order – 12:00 pm MST

President – Minutes were approved from last EC meeting

**Dr. Bogash made a motion to approve March 27<sup>th</sup> EC meeting minutes.**

**Dr. Gallagher 2<sup>nd</sup> the motion (all voted aye / zero nays).**

**Motion carried.**

**Dr. Bogash made a motion to approve May 1<sup>st</sup> Meeting Agenda.**

**Dr. Muchnij 2<sup>nd</sup> the motion (all voted aye / zero nays).**

**Motion carried.**

### **President Report**

None

### **Past President Report**

None

### **Vice President Report**

None

### **Treasurer Report**

None

### **Secretary Report**

None

Daniel McRae, Acting Secretary for today's meeting

## **Membership Report**

### **TCS software for Association Management System (AMS)**

Chrissy presented the Association Management System (AMS) TCS mock website for board approval. The TCS project is moving smoothly thanks to everyone's support. A new pay wall will be added. Daniel sent the mock website to the board for review and discussion.

### **AAC convention**

Chrissy reviewed the revised convention page on the AAC website to show new links to promote the speakers and conference.

Lisa stated the CA speaker would like the contract revised.

Dr. Gallagher and Dr. Bogash agreed the CA speaker has provided good information, and they support the requested revisions.

Lisa stated once the revised convention page is completed, an AAC convention brochure will be created to promote the convention.

Lisa went over the current registration process on the current website. The registration doesn't allow to list all attendees when a person is paying. She recommended some changes.

Dr. LeBaron asked about the dates and pricing for the convention. Lisa responded that the 2025 pricing mirrors 2024 pricing.

### **Membership**

**Dr. Gallagher made a motion to join F4CP so members can access all F4CP member benefits.**

**Dr. Muchnij 2<sup>nd</sup> the motion (all voted aye / zero nays).**

**Motion carried.**

Lisa discussed all the benefits F4CP offers, and she presented them to the EC. The F4CP pricing depends on membership numbers.

Dr. Bogash asked if the board members utilized F4CP in the past. Dr. Gallagher responded that he utilized several resources and mentioned they would also be great for the younger DCs.

Dr. Muchnij asked about the pricing throughout the year. Lisa responded that the F4CP only charges a yearly price. If membership grows the price will not be raised until the following year.

Dr. Bogash asked what information is needed from the AAC members. Chrissy stated we have the members' information and will provide that information to F4CP with member protection in mind.

Lisa stated the sponsorship affiliations have been fluid with conversations to support the AAC and the current sponsors on the AAC website will be removed for the new sponsors. Lisa stated revenue from national level exhibitors continues to flow into the association and exhibitors are reserving booths for the event.

The speaker schedule has been revised again. Lisa will work to increase communications with the convention committee.

Dr. Muchnij asked if there will be a recap of the conference with pictures of attendees, speakers, and classroom. Daniel answered Yes.

Dr. Bogash asked what the current attendee count is. The count was given to the board.

### **Bank Account Access / Credit Cards**

Daniel explained they have established access to the majority of the AAC financial systems.

Dr. Bogash asked about the current AAC certificate of deposit (CD). The CD has been rolled over again to accrue interest.

Kris suggested an Audit & Budget committee be created.

Dr. Bogash asked about current membership numbers and Daniel explained the current number count.

Daniel stated that when TCS is implemented, a member directory will be quickly available.

## **Committee Reports**

### **Legislative Review**

Mr. Candland was not in attendance

Dr. Bogash asked Daniel to share the current lobbyist agreement.

Dr. LeBaron stated he has been tracking the current bills surrounding chiropractic.

### **Legal Review**

Mr. Morrison stated NACA and BCBS have had conversations on two topics, record keeping and audio recordings. Mr. Morrison stated he can create a memo to be placed in the AAC Journal.

Mr. Morrison provided Kris his cell number.

## **Ongoing Business**

### **Suggested Bylaws Edits**

Kris stated the bylaws are still being researched for possible revisions.

### **Goals and Objectives**

Kris stated the team will provide recommendations for goals and objectives, and an updated mission statement to be discussed during the AAC convention weekend.

### **Spinal Health Care Month update**

Kris stated that this is in the works for October 2025.

### **Elections**

Kris and Dr. Gallagher mentioned board elections are 60 days out.

Kris will work with Dr. Gallagher to prepare for the elections.

Kris asked if current board members plan to run for re-election. They all responded that they plan to do so.

Dr. LeBaron asked if new nominations can be made. Kris responded yes. Doctors can self-nominate or be nominated by another member.

Dr. Gallagher stated last year's election only had a few votes. He suggested the Executive Director and President be in charge of counting the votes and announcing the results to the membership.

Dr. Muchnij suggested keeping the EC intact for the next year. Then, deciding if the terms should be changed in the bylaws.

### **District Meetings report and development**

Kris stated we'll work with Dr. Kern to schedule the next district meeting.

Meeting adjourned at 1:06pm (MST)

**Next meeting – Thursday, May 29<sup>th</sup>, 2025 @ 12:00 pm MST on AAC ZOOM link**

### **Topics for next AAC Executive Meeting**

Agenda to be sent prior to the next meeting.