

## **AAC Executive Committee Minutes (Virtual Meeting)**

October 23rd, 2025

### **Call to Order and Roll Call 12:03 MST**

The meeting was called to order by Dr. LeBaron (President). Roll call was taken and a quorum was confirmed.

**Dr. Kern moved to approve the September Minutes.**

**Motion seconded by Dr. Muchnij. Motion passed unanimously.**

**Dr. Kern moved to approve the agenda.**

**Motion seconded by Dr. Muchnij. Motion passed unanimously.**

### **Reports of Officers and Committees**

Dr. Wilk's proposal that allow a CA to be able to run the decompression tables without the doctor being present physically in the office to the legislative committee for review.

**Dr. LeBaron moved** to approve of sending this topic to the Government Relations Committee

**Motion seconded by Dr. Kern. Motion passed unanimously.**

### **Audit & Budget:**

Dr. Muchnij provided a Treasurer's Report. He stated the AAC has \$81,788.35 in the chase account and \$12,500 for the convention, and a bond in the amount of ~\$19,215.89 maturing in May. Mr. McRae filing 2024 taxes with Paramount Tax

Dr. Muchnij to transition QuickBooks to current Treasurer.

### **Education and Policy:**

Mr. Lazzara preparing presentation to the state board on the CE changes that AAC are proposing. At least two-thirds of the Annual CE credits are to be in-person.

**Dr. LeBaron moved** to approve 15 CE credits annually, with 10 being obtained in person to be drafted and sent to Government Relations.

**Motion seconded by Dr. Kern. Motion passed unanimously.**

Mr. Lazzara gave an update on 2026 AAC convention speakers and scheduling. Lisa provided recommendations for speakers.

Dr. Kern suggested having a Friday night philosophy night.

Mr. Lazzara suggested having a New Doctor boot camp on Sunday.

Kris suggested now we have committee meetings to have committee notes sent out before next committee meetings.

Dr. Butler suggested having a hands-on technique adjusting session during the convention scheduling.

Lisa mentioned potential hands-on technique Doctor.

Dr. LeBaron mentioned one of the goals for the 2026 AAC convention is to place interest on getting more young doctors to attend.

### **Government Relations:**

Dr. Kern asked to have the CE revision sent to him to present to AZ legislation with AAC Lobbyist. Furthermore, he asked status of the AAC Lobbyist contract to be finalized.

### **Membership & Marketing:**

Chrissy gave an update on the committee meeting held on 10/15, transitioning members to new payment platform is going slowly, and reaching out to all members to update profiles.

Dr. Brungard stated to create a process to keep the young doctors in the state aware of how they're working to help the profession.

### **Past Leadership:**

Dr. LeBaron mentions there was slight pushback by asking the PLC members to be AAC members.

Kris mentioned having PLC to conduct committee meeting referencing the AAC Bylaws.

### **Parliamentarian:**

Mr. Lazzara stated an objective is to get the continuing education changes into effect right away. Furthermore, establish a young doctor boot camp to potentially form a mentorship program.

**Old Business**

- Draft letter to Arizona legislators; CEs and (pending).
- Bylaws to be updated and sent out for approval (pending).
- PAC documentation and process to be sent out for creation.

**New Business**

- Kris recommended the creation of a “AAC policy and procedure” manual / SOP

**Announcements**

Dr. LeBaron stated there's a list of meeting times to attend AZ legislators' meetings. Chrissy asked Dr. LeBaron to send the list of meetings to have meetings sent out to AAC members.

**Action Items discussed:**

- Send Dr. Wilk's proposal on CA decompression table operation to the legislative committee for review.
- Develop a policy and procedure manual for advertising and promoting CE programs.
- Ensure district representatives are invited to provide reports at future meetings.
- Finalize the updates to the bylaws and schedule an in-person meeting of the EC to review them.
- Coordinate with the past president committee on the "young chiropractor boot camp" at the state convention.
- Reach out to Senator Warner and other senators to continue building support for the legislative agenda.

**Adjournment**

There being no further business, the meeting was adjourned at 1:01 pm.