

Appendix A

Board Member Position Description & Commitment Pledge

The American Council of Engineering Companies of Ohio is a non-profit business association dedicated to advancing the interests of companies that engage in the independent practice of engineering. The governing authority for the Council is invested in the Board of Directors, which consists of up to 13 members. The position description for a member of the board is as follows:

Position: Member, ACEC Ohio Board of Directors

Term: July 1, 20__ to June 30, 20__

- Responsibilities:**
- Attend and actively participate in board meetings (approximately 6 annually)
 - Serve on at least one of the Council's committees
 - Participate in and promote special Council events & activities
 - Promote membership in ACEC to non-member companies
 - Ensure his/her member firm meets annual ACEC Ohio and ACEC PAC goal
 - Act as a faithful agent of ACEC Ohio, subordinating the interests of your company to those of the Council
 - Avoid any conflict of interest which could compromise your service as a director
 - Work cooperatively with other board members to ensure that Council programs and activities are consistent with its Strategic Plan
 - Work cooperatively with other board members to ensure the Council is well-managed and has the financial resources required to accomplish its goals and objectives

(For Chapter representatives)

- Report regularly to the Chapter you represent regarding the board's deliberations and communicate the activities and concerns of members of the Chapter to the Board of Directors

Qualifications: Ideally the board member should be a principal, shareholder or high-level manager in his or her company.