

# **ACRP \$10,000 Career Development Research Award**

## **Eligibility**

Individuals currently employed as career development professionals or full-time graduate students involved in career development research/studies are eligible recipients of this award. All candidates must meet these criteria and be ACRP members by the application deadline (August 31).

## **Criteria**

Research award will be evaluated using the following criteria:

- The proposed research contributes to the scholarly enrichment of the ACRP community and advances the mission of ACRP, which is to promote the development, delivery, exchange, and use of career resources by professionals and consumers worldwide
- Accomplishments and innovations that exhibit the quality of the candidate for the award

For more information on how applications will be scored, please see the [ACRP Member Awards Scoring Rubric](#).

## **Application Requirements**

Applications for this award must include the items below (incomplete applications will not be considered):

1. Applicant contact and membership documentation (all candidates must be ACRP individual or institutional members to be considered)
2. Letter of Introduction including the following:
  - A brief overview of the applicant (i.e., resume or short biography/background information)
  - A brief summary of the candidate's qualifications for this award—note contributions to the career development community (can include activities within institutions, communities, or ACRP and other organizations)
  - Accomplishments/innovations that exhibit the quality of the candidate  
*(Note: letter of introduction should not exceed 750 words in length)*
3. Research proposal: including timeline, publication plan, subject specifics, and procedure proposed. (Should not exceed 1000 words in length)
4. Work plan showing timeline and budget
5. List of supporting materials, including reference citations
6. Letters of support: Each applicant is required to submit two letters of support recommending the candidate as the lead for this project. One letter must include evidence of support to advise, mentor or supervise the applicant during this

research undertaking. Letters may be from: professors, supervisors, employers or other career development leaders.

7. Interview (*to be scheduled and completed after submission of application*):  
Candidates must agree to undergo a five-question interview via Skype or other teleconferencing medium.

## Evaluation Criteria

Each proposal will be evaluated and ranked based upon:

1. Relative importance of proposed project. The results of the proposed project must hold potential application for directly or indirectly enhancing our understanding of career resources and their role in career development
2. Project design, e.g., testability of hypothesis, nature and level of analysis/survey.
3. Likelihood of success within the proposed timeline and budget.

Candidates should submit their application materials electronically to [info@acrpro.org](mailto:info@acrpro.org) by **August 31, 2015**. Winner will be selected by the ACRP Awards Committee, approved by the ACRP Board of Directors, and acknowledged at the ACRP Annual Meeting, October 28, 2015.

## Agreements

Selected applicant(s) must agree to:

- 1) Permit ACRP to use and edit content of the application for promotional activities,
- 2) Pursue national publication of their completed research,
- 3) Allow ACRP to co-publish, at a minimum, the research abstract and a photograph on the ACRP web page.
- 4) Accept payment in the following format:
  1. Upon acceptance by ACRP of the study design - \$2K
  2. Upon completion of the data collection - \$2K
  3. Upon submission of preliminary findings and analysis - \$2K
  4. Upon submission of final paper - \$4K

In addition, a photo/headshot of the selected candidate will be requested for future publicity. It needs to be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (*Photographs will be used for publicity purposes only.*)

**Note:** ACRP will award funds provided that the ACRP Board of Directors determines that at least one proposal satisfies its award criteria. If no acceptable proposals are received, ACRP will re-issue the call for proposals in 2016.