



2020 Linda Thompson Memorial Scholarship Application

SUBMISSION DEADLINE: NOVEMBER 1, 2019

A Destination Management Company (DMC) is a professional services company located in their destination which specializes in local expertise and resources. The ADMEI member DMC is a strategic partner that provides creative local experiences in event management, tours/activities, transportation, entertainment, and program logistics.

The Linda Thompson Memorial Scholarship (LTMS) honors Linda Thompson, who was a vital part of the DMC profession and event industry. She was an owner of Cappa and Graham, Inc. in San Francisco, CA and a vital force in the DMC Network. Linda dedicated herself to mentoring young professionals and raising the level of excellence in the DMC industry.

ADMEI acknowledges that education is a critical element to the success of those pursuing a career in the DMC industry and is proud to administer the LTMS Program. Each \$1,000 scholarship is payable to an accredited college or university with a meetings management or hospitality program.

Winners are announced at ADMEI's Annual Conference, held in January / February. Recipients that elect to attend the Conference receive a complimentary conference registration, hotel accommodations, and airfare assistance to and from the event.

Eligibility

Applications are accepted from individuals **throughout the world** who are preparing for a career in Destination Management. The length of the program must be one year or longer.

How to Apply

Applicants must submit:

1. Completed Scholarship Application Form
 - a. Save in PDF Format.
 - b. Include Last Name in file name: LTMS Application – [Last Name]
2. Résumé
3. Letter of Recommendation from either a college/university professor or a professional in the event industry that verifies:
 - a. Applicant's commitment and ability to complete the educational program
 - b. Experience in the event management industry, whether volunteer or paid
 - c. Aptitude to deal with the demands of the Destination Management profession
4. Essay (minimum 250 words) covering the following topics (*all documents should be submitted in English*):
 - a. Explanation of interest in the Destination Management/Event Management industry
 - b. Explanation of knowledge or experience in the Destination Management/Event Management field
 - c. Focus of study and goals
 - d. How would receiving this scholarship help you achieve your stated goals
 - e. What is the last event you attended? What did you like about it? What would you do differently?



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Selection Process

Applications are reviewed by the ADMEI Scholarship Committee comprised of Destination Management professionals. The decision will be made prior to the ADMEI Annual Conference and announced there. The 2020 conference takes place in San Juan, Puerto Rico (USA) 30 January – 1 February 2020. Scholarship winner(s) need not be present to accept the scholarship; however, winners that elect to attend receive a complimentary conference registration, hotel accommodations, and airfare assistance to and from the event.

ADMEI is an Equal Opportunity Organization and encourages applications from all individuals.

Please type or print legibly. Submit this form with your résumé and letter of recommendation to admei@admei.org – Subject Line: LTMS Application – [Last name].

Name

Address

City

State, Zip/Postal/Country

Email

Phone

Accredited college/university in which you are or plan to be enrolled

- Check here if you are currently working in the DMC industry.

Attachments:

- Résumé
- Letter of Recommendation from: _____
- Essay



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Send application, letter of recommendation, and resume in one email addressed to admei@admei.org with the Subject Line: LTMS Application – [Last name]

Please name all files in the same manner, for example:

1. LTMS Application – Last Name
2. Résumé – Last Name
3. Letter of Recommendation – Last Name
4. Essay – Last Name

Please accept my application and supporting documents for consideration for the Linda Thompson Memorial Scholarship. I certify that my submission is true and accurate.

Applicant Signature

Date