

**APA Ohio Budget**  
**FY 2015 (July 1, 2014 - June 30, 2015)**

Category Description	2015 Budget 7/1/14 - 6/30/15	Notes
<b>INCOME</b>		
<b>110 Dues Income</b>		
111 APA	\$30,000.00	Assumes 150 members join between July 1 - Sept 30 at \$45 (up from 123 members last year); 443 regular members times 74% of last year's dues which equals \$28,950.65; plus 170 "other" memberships consistent with last year at \$3759.
113 Single	\$2,700.00	Assumes 15 memberships between July 1 - Sept 30 at \$45; 75 memberships between Oct 1 - June 30 at \$55
114 Retired Or Student	\$150.00	Assumes 10 memberships at \$15 each
<b>TOTAL 110 Dues Income</b>	<b>\$32,850.00</b>	
<b>120 Ads</b>		
<b>130 Conferences</b>		
131 State/Regional (OKI) Conference Revenue	\$5,500.00	Based on projected conference revenue of \$45,884 and Chapter Agreement percentage profits to Chapter.
132 PD Workshop	\$1,500.00	
134 State/Reg Conf Repayment of Seed Money	\$2,000.00	Seed money for 2015 State Conference. Offsets 412.
135 State/OKI Conf Registration/Sponsors Pass-Through	\$0.00	Varies. Offsets 413.
136 Nat'l-Conference Reception Collection	\$0.00	Varies. Offsets 415.
<b>TOTAL 130 Conferences</b>	<b>\$9,000.00</b>	
<b>140 Other</b>		
141 Interest (on CD & savings accounts)	\$150.00	A budget amendment will be necessary when we determine how to invest the CD funds.
144 Website	\$0.00	
145 Miscellaneous	\$0.00	Of the FY2015 miscellaneous income, \$3593.8 was the YourMembership website reimbursement, with the remainder being Board member polo shirt reimbursements.
146 Publications	\$575.00	Assumes we sell all remaining <i>Guide to Planning in Ohio</i> books left in stock (approx. 33) for \$8 each.
147 Sponsorship Donations	\$0.00	
148 Plan4Health Grant Income	\$0.00	NEW ACCOUNT CODE. Offsets 613.
<b>TOTAL 140 Other</b>	<b>\$725.00</b>	
<b>150 AICP Related Income</b>		
151 AICP Review Fees Collected	\$0.00	Offsets 351.
152 CM Payments Collected from Sections	\$0.00	Varies; reimbursed by Sections. Offsets 429
153 PD Related Fees from Other Chapters	\$0.00	Webcast income. TO BE RELOCATED TO 251.
154 Online Registration Income	\$0.00	Offsets \$50. Est. Merchant Fees: \$10 monthly gateway fee, \$8 monthly statement fee (Chapter subsidizes - see 550); \$.20 for every day transaction occurs; \$.20 per transaction; approx. 2.19% per transaction. Fees passed on through rebate deductions (see 710).
<b>TOTAL 150 AICP Fees</b>	<b>\$0.00</b>	
<b>210 Section Income from Online Payments</b>		
211 Akron Events	\$0.00	
212 Cincinnati Events	\$0.00	
213 Cleveland Events	\$0.00	
214 Columbus Events	\$0.00	
215 Miami Valley Events	\$0.00	
216 Northwest Events	\$0.00	
<b>TOTAL 210 Section Income from Online payments</b>	<b>\$0.00</b>	Varies; Chapter Collects money via website for section events, rebates money to sections on a monthly basis, minus applicable transaction fees. Offsets 710, minus applicable transaction fees (each credit card transaction incurs a \$1.25 Registrant Fee and a 3.5% Transaction Fee)
<b>250 Webcast Income</b>		
251 Webcast Participation Fees	\$0.00	NEW ACCOUNT CODE. Assumes 36 Chapters/Sections participate at \$150 each. Offsets 561, 562, 563.
<b>TOTAL 250 Webcast Income</b>	<b>\$0.00</b>	
<b>SUBTOTAL INCOME</b>	<b>\$44,075.00</b>	
<b>160 Transfer from Savings</b>	\$0.00	
<b>TOTAL INCOME</b>	<b>\$44,075.00</b>	

Indicates \$\$ Collected by Chapter for Non-Chapter entity - 1 to 1 reimbursement, minus transaction fees where applicable - whatever money is received is rebated to appropriate entity

Category Description	2015 Budget 7/1/14 - 6/30/15	Notes
<b>EXPENSES</b>		
<b>310 National</b>		
311 Leadership Mtgs	-\$1,500.00	Assumes 2 trips (fall/spring) for Chapter President.
312 Chapter President Council Fees (\$.62/member, increasing to \$.98)	-\$900.00	Assumes 975 total members; assessed fee equals \$0.49 per member, 2x per year.
313 APA 3% Credit Card Fee	-\$900.00	Equals 3% of National Dues (111).
314 APA \$2.92 Member Record Kpg Fee	-\$2,000.00	\$2.92 fee per member; assumes 975 national members.
<b>TOTAL 310 National</b>	<b>-\$5,300.00</b>	
<b>320 Administrative</b>		
321 Contracted Services	-\$42,000.00	APA OH ED Contracted Services - \$3,400/month.
326 Mileage	-\$300.00	Recently accounted under (328).
327 Bank Fees	\$0.00	
328 Other Reimbursables	-\$2,500.00	Assumes \$600 for Chapter Administrator retreat in July; \$500 for APA OED to attend 2015 State Conference; \$1,500 for APA OED to attend 2016 APA National Conference; and \$1500 for mileage, postage, etc.
<b>TOTAL 320 Administrative</b>	<b>-\$44,800.00</b>	
<b>330 Insurance Legal Accounting</b>		
	<b>-\$2,000.00</b>	\$1900 tax prep; \$100 State of Ohio filing fee; \$775 insurance
<b>340 Board</b>		
342 Communications	-\$25.00	
343 Meeting	-\$725.00	Assumes 4 Board meeting lunches plus misc. meeting supplies. 2014 includes Board retreat expenses.
<b>TOTAL 340 Board</b>	<b>-\$750.00</b>	
<b>350 Committees</b>		
351 AICP Review Materials	\$0.00	Offsets 151.
352 Membership	\$0.00	
353 Legislative	\$0.00	
354 Awards	\$0.00	2015 State Conference Awards
355 Education	-\$2,100.00	NOTE - Previously included all webcast expenses. TO BE MOVED to (560) series.
356 Executive	\$0.00	
357 Audit	\$0.00	
359 Teller and Nominating	-\$500.00	
<b>TOTAL 350 Committees</b>	<b>-\$2,600.00</b>	
<b>360 Other/Outreach Committee</b>		
	<b>\$0.00</b>	
<b>410 Conference Support</b>		
411 Conference Expenses	\$0.00	Varies. Offset by 131.
412 Conference Seed Money	-\$2,500.00	Seed money for 2016 OKI conference (IN), to be repaid in FY 2017. Offsets 134.
413 State/OKI Conf Registration/Sponsorship Pass-Through	\$0.00	Varies; pass-through account. Offsets 135 minus applicable transaction fees.
415 Nat'l-Reg'l Conf Support	-\$1,000.00	2016 APA National Conference - OKI Reception Contribution. Actual income and expenses include contributions from other participating entities (if APA OH coordinates, as in 2015). Offsets 136.
416 PD Workshop Expenses	\$0.00	Offsets 132.
419 Chapter Expenses for CM	-\$1,095.00	
<b>TOTAL 410 Conference Support</b>	<b>-\$4,595.00</b>	
<b>420 Section</b>		
423 Cleveland	\$0.00	
424 Central Ohio	\$0.00	
429 Section Expenses for CM	\$0.00	Varies - pass thru. Offsets 152.
<b>TOTAL 420 Section Support</b>	<b>\$0.00</b>	
<b>510 Newsletter</b>		
	<b>\$0.00</b>	

Category Description	2015 Budget 7/1/14 - 6/30/15	Notes
<b>520 Web</b>		
521 Webmaster Expenses	-\$7,600.00	\$250/month hosting fee, plus \$100 for domain renewal, other related expenses, plus \$300 for contingency expenses.
522 Other Web Expenses	\$0.00	
<b>TOTAL 520 Web</b>	<b>-\$7,600.00</b>	
<b>530 Other</b>		
531 Non-APA Conference Scholarships	\$0.00	
<b>TOTAL 530 Other</b>	<b>\$0.00</b>	
<b>550 Merchant Fees</b> charged by Bank for processing credit card payments accepted through new website's online registration payment feature	<b>-\$250.00</b>	Offsets 154 (net of pass-thru fees). Est. Merchant Fees: \$10 monthly gateway fee, \$8 monthly statement fee (Chapter to subsidize); \$2.20 for every day transaction occurs; \$2.20 per transaction; approx. 2.19% per transaction. After fees deducted from Section/Conference registrations/online payments, Chapter subsidizes approximately \$500 per year.
<b>560 Webcast Series Expenses</b>		
561 Webcast Administrator Retainer	\$0.00	NEW ACCOUNT CODE. \$175/month. Offsets 251.
562 Webcast Hosting Fee	\$0.00	NEW ACCOUNT CODE. GoToWebinar annual hosting fee. Offsets 251.
563 Other Webcast Expenses	\$0.00	NEW ACCOUNT CODE. Postage, printing, etc. Offsets 251.
<b>TOTAL 560 Webcast Series Expenses</b>	<b>\$0.00</b>	
<b>610 Grants</b>		
611 Grants to Agencies&Programs	\$0.00	
612 Scholarships to Individuals	-\$2,000.00	Currently allocated from the Chase Savings acct. Recommend that the Chase account be replenished by 5% of conference (131) profits.
613 Plan4Health Grant Disbursements	\$0.00	NEW ACCOUNT CODE. Offsets 148.
<b>TOTAL 610 Grants</b>	<b>-\$2,000.00</b>	
<b>710 Section Rebates</b>		
711 Akron	\$0.00	Varies; Chapter Collects money via website for section events, rebates money to sections on a monthly basis, minus applicable transaction fees. Offsets 210, minus applicable transaction fees (each credit card transaction incurs a \$1.25 Registrant Fee and a 3.5% Transaction Fee).
712 Cincinnati	\$0.00	
713 Cleveland	\$0.00	
714 Columbus	\$0.00	
715 Miami Valley	\$0.00	
716 Northwest	\$0.00	
<b>TOTAL 710 Section Rebates</b>	<b>\$0.00</b>	
<b>TOTAL EXPENSES</b>	<b>-\$69,895.00</b>	
<b>OVERALL TOTAL - UNASSIGNED</b>	<b>-\$25,820.00</b>	

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