About the Learning Contract

Completion of this Learning Contract is the first step in meeting the required 20 hours of Individual Consultation. The candidate will identify learning objectives, to be shared with their selected Approved Consultant. Through this contract the following objectives: a.) provides the candidate and the Approved Consultant a plan and direction for their individualized program and ensures the use of their contact hours are maximized; b.) enables a focused approach in monitor progress as each objective is addressed and met.

This document includes:
- Example: Comprehensive Completed Learning Contract
- Learning Contract Worksheet
- Consultation Contract
- Consultation and Learning Contract Verification Form

Rules for Individual Consultation

- Contact hours between the candidate and Approved Consultant must be individualized instruction.
- Face-to-face training is strongly recommended, although not required.
- The twenty-hour training requirement can be done with one Approved Consultant or split among two or more Approved Consultants.
- This training cannot be provided or received as part of psychotherapy or professional treatment services.
- This training does not constitute clinical supervision and should not be represented as such by either the learner or Consultant.

Steps in Development of a Learning Contract

Step 1: Evaluate your learning needs. Define the gap between where you are and where you want to be.

Step 2: Specify learning objectives. You will find that some of what you need to learn involves the absorption of cognitive material, some involves attitudinal/affective change, and some requires you to master specific skills.

Step 3: Specify learning resources and strategies. List the precise resources that you will need to establish the desired competencies.

Step 4: Specify evidence of accomplishment. List what will demonstrate your accomplishment.

Step 5: Review your Contract with you ASCH Approved Consultant. Review is for the purpose of ascertaining that your contract addresses your needs in an optimal manner.
# Example: Comprehensive Completed Learning Contract

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<tr>
<td>1. Learn inductions.</td>
<td>1. Read textbook descriptions of Chaissen, Eye Roll and Fractionated Inductions.</td>
<td>1. Perform five Chaissen, Eye Roll and Fractionated Inductions.</td>
<td>1. On or before August 11, 1997 will review and update my Learning Contract with Dr. X.</td>
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<td>2. Overcome anxiety in completing inductions.</td>
<td>2. Read Trance and Treatment.</td>
<td>2. Perform twelve HIPs.</td>
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<td>3. Learn about hypnotizability scale.</td>
<td>3. Obtain HIP scoring sheets.</td>
<td>3. Ascertain resistance in three patients.</td>
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<td>4. Ask Dr. X to demonstrate the HIP.</td>
<td>4. Experience reduced anxiety.</td>
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<td>5. Practice the HIP.</td>
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<td>6. Read text on resistance to hypnosis.</td>
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<td>7. Discuss my apprehensions with Dr. X.</td>
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# Learning Contract Worksheet

|------------------------|-----------------------------|-------------------------------|-----------------------------|---------------------------|
Consultation Contract

- I acknowledge that this training is for ______ hours and does not constitute clinical supervision. I agree not to represent this training as clinical supervision.

- I have completed a learning contract specifying learning needs, objectives, resources and strategies, outcomes and review.

- I verify that I maintain professional liability coverage and that documentation of such coverage is on file in my office.

- Date training is to begin __________ and end __________.
  Number of one-to-one training hours: _____.
  Number of small group training hours: ____.

__________________________  ________________________
Candidate/Learner            ASCH Approved Consultant

__________________________  ________________________
Print name                  Print name

__________________________  ________________________
Date                       Date
Consultation and Learning Contract Verification Form

This form verifies the completion of the required consultation and individualized training with an ASCH Approved Consultant. This completed form should be attached to the Application for ASCH Certification.

Candidate/Learner Name with Credentials  Consultant’s Name with Credentials

Candidate/Learner Email  Consultant’s Address Email

Candidate/Learner Phone Number  Consultant’s Phone Number

This is to verify that the above-named Candidate/Learner has completed a learning contract and demonstrated evidence of completion of the contract.

This verifies ____________ hours of one-to-one training and/or ____________ hours of small group training with the above-named ASCH Approved Consultant.

Signature: Candidate/Learner  Signature: ASCH Approved Consultant

Date  Date