Central Ohio Chapter CAI

Programs Committee Meeting Minutes

January 16, 2018

Attendees: Karen Murphy, Chair, Kim Bock, Michelle Hoffman, and Jeff Kaman.

Absent: Kathie Cesa, Jess Griffith, Mike Lange, and Lashawn Hill

1. **CALL TO ORDER**

Karen Murphy called the meeting to order at 8:42 a.m.

1. **APPROVAL OF LAST MEETING’S MINUTES**

The minutes from the November 30, 2017, meeting were emailed to committee members prior to this meeting. *Minutes were approved by unanimous vote of those present.*

1. **OLD BUSINESS**
2. **2018 Luncheons – All to be held at the Fawcett Center – larger room**
	* 1. **January 25 Luncheon/Annual Meeting –** Topic – Insurance and Remediation. Ty Kashmiry is going to speak about insurance. Jane Rogaliner, Mammoth Restoration, will address the topic of remediation after disaster (water, fire, wind)
		2. **March 22 Luncheon –** Topic – Social Media – Barb Burger/Burger Media. Barb is confirmed to speak at the March luncheon and is meeting with the Board to go over details. Kim Bock will work on a logo for the flyer/event.
		3. **May 24 Luncheon –** Topic – Civil Discourse.Possible Speaker: Ted Celeste. Ted is confirmed for the May 24 luncheon to speak about Civil Discourse.
		4. **July 27 Happy Hour –**Jeff Kaman had two suggestions for this event. One was downtown (Smith Brothers), the other was in Dublin (the new hotel on the circle). We will discuss further at the next meeting.
		5. **September 27 Luncheon –** Real Estate in the next 30 years in Columbus. Kim Bock is getting speaker information and confirmation.
		6. **November 15 Luncheon –**Possible National Speaker – Sexual harassment/hoarding noted as possible topics or Security Themed.
3. **SPEAKER MANUAL**

Kim Bock handed out the one-page flyer, which will be given to the speakers for our luncheons once they are confirmed. A copy of this form is attached in the email for your records.

1. **CHARTERS** – Jeff Kaman will turn in the Charter to the Board.
2. **SURVEY** – We need to emphasize the importance of these at future luncheons.
3. **NEW BUSINESS**
	* + 1. **BOARD MEMBER DEVELOPMENT CLASS**
			2. Rolling class so that Board members could join in when they are elected at the section most recent.
			3. Host for 2-hour evening time frame on the months there are no luncheons: February, April, June, August, and October. *Side note: Since we are already into February, we are going to have 4 classes in 2018—combining 2 of the smaller topics into one session.*
			4. Location options: 3333 Refugee Road, Columbus (TBA office—max 30)

 CPS office (not sure of address—max 25)

* + - 1. **SAVE THE DATES FOR 2019 –** We are working on having topics/speakers for the 2019 luncheons ready for mailing on a Save-The-Date card at the end of 2018. **Task for all committee members – bring semblance of topics and possible speakers for those topics to our next meeting. (luncheons will be in January, March, May, July, September, and November)**

Central Ohio Chapter CAI

Programs Committee Meeting Minutes

January 16, 2018, Page 2

1. **NEXT COMMITTEE MEETING**

The next committee meeting is on Tuesday, March 13, 2018, at 8:30 a.m. at the Bethel Road Panera.

1. **ADJOURNMENT**

Having no further business to come before the committee, a motion was made and seconded to adjourn the meeting. Meeting adjourned at 9:42 a.m.

Respectfully submitted,

Karen A. Murphy

Programs Committee Chair