

Central Ohio Chapter CAI
Programs Committee Meeting Minutes
May 17, 2018

Attendees: Karen Murphy, Chair; Kim Bock, Vice Chair; Kathie Cesa, Jennifer Huber, and Jane Rogaliner
Absent: Michelle Hoffman, Jess Griffith, Jeff Kaman and Mike Lange

I. CALL TO ORDER

Karen Murphy called the meeting to order at 9:05 a.m.

II. APPROVAL OF LAST MEETING'S MINUTES

The minutes from the March 13 and April 11, 2018, meetings were presented for approval.
Minutes were approved by unanimous vote of those present.

III. OLD BUSINESS

A. 2018 Luncheons

- a. **May 24 Luncheon** – Topic – Civil Discourse. Confirmed Speaker: Ted Celeste. Information is on the website. Looking for more attendees (numbers are down).
- b. **July 27 Happy Hour** – Renaissance Hotel from 3-6 in the Port Room. Sponsorship \$2,000—possibly a co-sponsor? \$700 drink minimum. Host/Hostess needed?
 - **RSVP** – even though there is no cost, we want to have an estimated count on number of attendees.
- c. **September 27 Luncheon** – Real Estate in the next 30 years in Columbus. Jennifer Noll (MORPC) is confirmed to speak. Registration to open 9/1. Check out the website: insight2050.org
- d. **November 15 Luncheon** –Dawn Bauman is confirmed to speak at this luncheon—we are not sure of the topic. Jeff Kaman will call Dawn to confirm topic and obtain bio..

B. Board Leadership/Development Classes

- a. **Back-To-School Theme** – Holding courses in September, October, and November. Each a 3-hour course. Location to be determined – TBA is not going to host courses.
 - i. September – Budgeting topic (Section 3) – timely due to entering budget season. Stand-alone course.
 - ii. October – Sections 1 & 5
 - iii. November – Sections 2 & 4

Kim is working on a survey monkey to determine best time(s) to hold courses. Do we want all morning, afternoon, or evening or a mix of the times?

C. 2019 Luncheons

- a. **January 24 – Annual Meeting** – Possibly Craig Lee from Huntington
- b. **March 28**
- c. **May 23**
- d. **July (Date TBD based on 2018's Happy Hour)**
- e. **September 26**
- f. **November 21**

Some topics – Business Etiquette, Time Management with technology, Communication/Conflict, Customer Service, Fair Housing (this came from one of the surveys)

D. Educational Materials on CAI Website

Jane Rogaliner has submitted a section. Kim and Karen are to work on their respective topics: Karen –"What does the Condo fee cover?", Kim – What to consider when buying a condo, for what am I responsible as the owner?

IV. NEW BUSINESS

Kathie Sesa made us aware that CAI National must pre-approve CE credit for all luncheons. If the pre-approval is not awarded, the luncheons will not count towards CE credit for the designations.

V. NEXT COMMITTEE MEETING

The next committee meeting is on Thursday, June 21, 2018, at 8:30 a.m. at the Bethel Road Panera. ****We have the room reserved, but I will not be in attendance. I am signed up for CE for my RE License. We can move the meeting if you wish or Kim can chair it in my absence.**

VI. ADJOURNMENT

Having no further business to come before the committee, a motion was made and seconded to adjourn the meeting. Meeting adjourned at 9:51 a.m.

Respectfully submitted,
Karen A. Murphy
Programs Committee Chair