

Central States Communication Association ~~Basic Course~~ *Foundational Communication Course*  
Interest Group Bylaws

ARTICLE I: NAME

~~Interest Group~~ 1: The name of the group shall be the ~~Basic Course~~ *Foundational Communication Course* Interest Group of the Central States Communication Association.

~~Interest Group~~ 2: Official use of the Interest Group's name shall be made only through the authority of the Executive Board of the Interest Group acting under the authority of the Executive Committee of the Association.

ARTICLE II: PURPOSE

1: The purpose of the interest group shall be to deal with issues of general concern to members, to provide for a sharing of information on course development, teaching strategies and programs in the ~~Basic Courses~~ *foundational communication course*; to promote ~~professional effective instruction and quality research~~ related to ~~Basic Course instruction~~ *the course*; to encourage co-curricular activities; to organize panels, and sponsor, and co-sponsor programs for the annual Central States Communication Association's convention; to provide a meeting place for ~~Basic Course instructors of speech communication and for others concerned with and interested in Basic Course speech activities~~ *constituents of the foundational communication course*; and to execute other activity appropriate to the promotion of effective ~~Basic Course~~ communication education *in the foundational communication course*.

ARTICLE III: MEMBERSHIP

~~Interest Group~~ 1: General membership in this ~~section~~ *Interest Group* is open to any member of the Central States Communication Association who is interested in promoting the ~~Interest Group's~~ purposes.

ARTICLE IV: MEETINGS

~~Interest Group~~ 1: Annual business meeting(s) shall be held at the time and place designated within the annual convention of the Central States Communication Association.

~~Interest Group~~ 2: All meetings of the ~~section~~ *Interest Group* shall be open to all members of the interest group.

~~Interest Group~~ 3: A quorum shall consist of those members present at the meeting.

~~Interest Group 4: In all matters not covered by the by-laws of the interest group or the constitution and by laws of the CSCA, the parliamentary authority for this section shall be Robert's Rules of Order, Newly Revised.~~

#### ARTICLE V: OFFICERS AND DUTIES

~~Interest Group 1: Officers will be Past-Chair, Chair, Chair-Elect, and Secretary. *These officers shall constitute the Executive Board of the Interest Group.*~~

~~Interest Group 2: The Chair shall succeed to the office of Past-Chair, the Chair-Elect shall succeed to the office of Chair, and the Secretary shall succeed to the office of Chair-Elect.~~

~~Interest Group 3: All officers will be *serve* for the period of one year. In the event any other office is vacated, the Executive Board shall, at its discretion, elect a replacement or establish a nominating and election procedure for filling the vacancy.~~

~~Interest Group 4: Elections shall be conducted at the annual *business* meeting.~~

~~Interest Group 5: In addition to discharging the usual responsibilities associated with the office, the Chair shall preside at all business meetings and Executive ~~Committee~~ *Board* meetings of the Interest Group. ~~The term of office shall be one year.~~~~

~~6: The Past-Chair will serve as the parliamentarian at all business meetings and Executive ~~Committee~~ *Board* meetings of the Interest Group. ~~The term of office shall be one year.~~~~

~~Interest Group 6 7: The Chair is *shall serve as the* program planner for the upcoming convention. ~~The term of office shall be one year.~~~~

~~Interest Group 7 8: The Secretary shall *record meeting minutes of the Interest Group, file them with the CSCA Executive Director in a timely manner, and maintain Interest Group archives.* ~~perform the customary duties of that office. The term of office shall be one year.~~~~

#### ARTICLE VI: EXECUTIVE BOARD

~~Interest Group 1: The Executive Board shall be composed of the elected officers of the interest group.~~

~~Interest Group 2: The Executive Board shall administer the policies of the interest group and ~~between annual meetings shall serve as the chief administrative authority of the interest group.~~~~

#### *ARTICLE VI: COMMITTEES*

*1: The Executive Board shall establish ad hoc committees as needed.*

## ARTICLE VII: VOTING

~~Interest Group~~ 1: All voting shall be decided by a simple majority, with the exception of changes to the bylaws, which requires a  $\frac{2}{3}$  majority.

~~Interest Group~~ 2: The election of officers shall be conducted by written ballot. Ballots shall be tabulated by at least two members of the ~~i~~Interest ~~g~~Group.

~~Interest Group~~ 3: All voting matters other than the election of officers shall be conducted by voice support of for/yes, against/no, or abstain. The voting majority shall be determined by the Chair. Should any member present deem the voting majority to be unclear by voice support, a second vote shall be conducted using *by a show of hands* ~~handraising designation~~.

## ARTICLE ~~IX~~ VIII: AWARDS

~~Interest Group~~ 1: The top competitive paper of the Interest Group shall be designated the Douglas M. Trank Award. The winner of this award shall be determined by the Chair, based on Reviewer evaluations. Recipients will receive \$50.00 *a monetary award* and a certificate.

~~Interest Group~~ 2: The top competitive panel of the Interest Group shall be designated the Melissa Beall Award. The winner of this award shall be determined by the Chair, based on Reviewer evaluations. Recipients will receive \$50.00 *a monetary award* and a certificate.

*3: The Interest Group will award a Top Inclusive Scholarship Paper Award to be chosen by the Chair, based on Reviewer evaluations. Recipients will receive a certificate and be advanced in consideration for the Association Inclusive Scholarship Award.*

~~Interest Group~~ 3 4: All awards will be presented at the annual business meeting.

## ARTICLE IX: FINANCES

~~Interest Group~~ 1: The Executive Committee of CSCA allocates funds to each interest group each year. These funds shall be used in support of the interest group awards.

~~Interest Group~~ 2: In the event that these allocated funds are less than \$100.00, the funds received shall be divided equally amongst the interest group awards.

~~Interest Group~~ 3: In the event that these allocated funds exceed \$100.00, any remaining money following the funding of the interest group awards can be spent in support of the interest group at the discretion of the ~~Chair~~ *Executive Board*.

*4: All contributions to endowed award funds shall be used to fund those specific awards.*

## ARTICLE VIII X: AMENDMENTS

~~Interest Group 1:~~ Amendments to these bylaws may be initiated by a majority of the Executive board or the interest group, by a petition of 50% of the membership of the interest group transmitted to the Chair of the interest group, or by a majority of the members present and voting at an annual meeting.

~~Interest Group 2:~~ Amendments initiated as specified in ~~Interest Group 1~~ shall be distributed to all members of the ~~section~~ interest group at least thirty (30) days prior to the annual business meeting, at which time the proposed amendments shall be voted upon. A two-thirds majority of the members present and voting shall be required for adoption.

~~Interest Group 4~~ 3: In all matters not covered by the by-laws of the interest group or the constitution and by-laws of the CSCA, the parliamentary authority for this section shall be Robert's Rules of Order, Newly Revised.

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