



MIDWEST INSULATION CONTRACTORS ASSOCIATION

INSULATION FOR INDUSTRY

7250 Poe Ave., STE 410 • DAYTON, OH 45414

PH: 888-294-0084

E-mail: mica@micainsulation.org

February 26, 2024

Dear MICA Member:

The Environmental and Safety Committee of MICA would like to honor those MICA members who demonstrate excellence in safety with the MICA “Best Practices in Safety” Award. Safety is recognized by MICA as a vital part of the insulation industry and a key success factor in any organization. We profess that every active contractor and associate member firm of MICA should have an effective safety program. In our efforts to keep “Safety” in the forefront of our members, the Board of Directors of MICA has approved the “Best Practices in Safety” award to be given in conjunction with our annual spring convention.

The intent of the MICA Best Practices in Safety program is to evaluate a member’s safety and health program and offer ways to enhance the program. This year the safety and environmental committee is modifying the format for reviewing your company’s safety and health program. The application consists of eight specific questions about your safety program that you are to answer in written narrative form only. **You will not have to provide any portion of your safety program nor will you have to identify where in your safety program that you specifically address the question being asked.**

All of the questions need to be answered on a separate sheet(s) of paper. **DO NOT ATTACH ANY PORTION OF YOUR SAFETY PROGRAM.** The graders will only review the written narrative that you provide and **WILL NOT** review parts of your safety program. The specific suggestions included with each question are not intended to limit your response, but are there to help enhance your written responses. If you have additional information that you feel the grader should consider, then please include it in your narrative response.

Judging will focus on the narratives that you provide to the eight questions your company’s overall safety program. All identifying information will remain with MICA’s general counsel and will not be used in the judging process. Please also note that your company’s safety record is not judged, so do not let injury rates deter you from applying. This award focuses on your overall safety program and how well you instill safety values in your employees. By applying and receiving valuable feedback from MICA’s legal counsel, you will hopefully be able to reduce future injuries in the workplace.

This year, to receive the most relevant information for judging purposes, separate applications for **contractor** and **associate** member firms will be used with questions more specific to the two different types of operations. Be sure to fill out the enclosed application that is designed for your company’s membership category. The application form is not lengthy, and it is easy to complete. Be sure to use all the space necessary to provide a complete written narrative to each specific question. We encourage all of our member firms to apply. Please help by completing the application process today. All participants will receive written feedback on your safety program.

All completed applications must be received by April 26, 2024. Those received after this date will not be considered. The application form is available in electronic form from the MICA website or from the MICA office. Just e-mail the MICA office to request an electronic copy of the application form.

We are delighted to provide this opportunity to you, our members, to recognize our members’ “Best Practices in Safety”. We plan to recognize your efforts in safety at our 2024 convention. **Please be sure to register for and attend our 67th annual conference at the Hotel Alex Johnson in Rapid City, SD from June 16 – 20, 2024.**

Sincerely,

Rachel Pinkus
Executive Director of MICA



MIDWEST INSULATION CONTRACTORS ASSOCIATION

INSULATION FOR INDUSTRY

7250 Poe Ave., STE 410 • DAYTON, OH 45414
PH: 888-294-0084
E-mail: mica@micainsulation.org

2024 Midwest Insulation Contractors Association Best Practices in Safety Award

Application Instructions

1. All MICA members are encouraged to apply.
2. All applications must be received no later than **April 26, 2024**. Incomplete applications and completed applications received after this date will not be considered.
3. Applications should be typed for ease of readability.
4. **DO NOT ATTACH ANY PORTION OF YOUR SAFETY PROGRAM.** The graders will only review the written narrative that you provide and **WILL NOT** review parts of your safety program. You are required to provide the grading committee with only the information requested.
5. Complete the application and return it to the MICA office, at the address below, along with a **check** for application fee of \$100 (**made payable to MICA**).
6. Applications may be submitted electronically to brl@amfdayton.com or mailed to:

MICA Safety Award
7250 Poe Ave., Ste 410
Dayton, OH 45414

7. Please send a **notification e-mail to the MICA** office at brl@amfdayton.com that you are submitting an application. This is our internal check to make sure that all applications are properly processed.

Award level recognition will be based on the overall grade that your company achieves on the written narrative responses to the eight application questions that you provide regarding your safety program, means of communication and training, and your company's safety policy. Participating companies will be recognized at MICA's 67th Annual Convention, June 16 – 20, 2024 at the Hotel Alex Johnson in Rapid City, SD. Please register to attend the convention.

MICA Best Practices in Safety Award

2024 Contractor Member Application Form

Instructions:

Complete the application and return it to Gary Auman, MICA Legal Counsel, along with your Safety Policy Statement and the application fee, to be received no later than **April 26, 2024**. Please make checks payable to MICA. The application processing fee is \$100.00. Only MICA members – contractors and associates are eligible.

Please complete all information. (Incomplete applications and those without payment will not be considered). DO NOT SEND A COPY OF ANY PORTION OF YOUR SAFETY PROGRAM!

Section 1: General Information

Company name _____

Address _____

City _____ State _____ Zip code _____

Contact for report verification _____

Contact name _____ Phone _____

Who in your company has the overall responsibility for safety?

Name _____

Phone _____ E-mail _____

Confidentiality: The information in Section 1, and any reference in any part of this application to a specific company, will not be included with the application when the submissions are judged. This information will be kept in strict confidence. MICA reserves the right to publish any innovative safety ideas from the entries, for the good of the industry. However, any company-specific information regarding accident or injury statistics, or any other information identified by the applicant as proprietary, will be kept in confidence within MICA as applying to the specific company.

Section 2: Category

1) Please check one:

- a) Small Company (less than 100,000 man-hours)
- b) Medium Company (100,001-500,000 man-hours)
- c) Large Company (more than 500,001 man-hours)

2) I confirm that my company is a contractor member:

- a) Yes
- b) No

3) I confirm that I am a MICA member in good standing.

- a) Yes
- b) No

Section 3:

All of the following questions need to be answered on a separate sheet(s) of paper. **DO NOT ATTACH ANY PORTION OF YOUR SAFETY PROGRAM.** The graders will only review the narrative that you provide and **WILL NOT** review parts of your safety program. The specific suggestions included with each question are not intended to limit your response. If you have additional information that you feel the grader should consider, then please include it in your narrative response.

For those companies that would like feedback on the information submitted, please check here. Indicate whom you would like the feedback sent to and their e-mail address. Yes _____

Name _____ E-mail _____

All questions regarding the application process can be submitted to Gary Auman at gwa@amfd Dayton.com. All applications and appropriate fees must be received no later than April 26, 2024, to the e-mail address; brl@amfd Dayton.com, or mailed to:

MICA Safety Awards
Attn. Jack White
7250 Poe Ave., Ste 410
Dayton, OH 45414

***Note: The pdf file can be accessed on the MICA website.**