# Philosophy of Communication Interest Group Member and Officer Roles and Duties

# **Executive Council Representative**

Terms

One member, elected every two years. Term begins every other odd year. Elections shall be held every other even year.

**Explanation** 

The executive council representative is a member of the Philosophy of Communication Interest Group that will represent the group to the larger executive council of ECA. Each representative will serve two years. The representative may serve an additional two year term, however they may not serve more than two consecutive terms.

All executive council representatives become ex officio members.

Duties

The executive council representative will attend meetings at both the annual ECA Convention and the NCA Convention. At ECA, they will attend the Executive Committee II meeting in the year prior to their term beginning, and will continue to attend all meetings up to and including Executive Committee I in the year their term ends.

Current Representative

Kati Sudnick (2023-2024)

Ex Officio Members

Tiffany Petricini (2021-2022)

Susan Mancino (2019-2020)

#### Chair/Planner

Terms

The chair serves a one year term. The chair is not elected but instead moves into the position from Vice Chair in the previous year.

**Explanation** 

The chair serves as the head of the interest group.

Duties

The chair shall preside at the business meetings of the interest group, shall plan the program for the interest group to be featured at ECA's next annual meeting, shall attend all meetings of the nominating committee of ECA scheduled by the ECA First Vice President, and shall discharge the duties normally adhering to this position. The chair is responsible for communicating with the executive committee and forwarding all group records and documents. The Chair also shall report the election results to the executive committee following the annual interest group business meeting. The chair shall review the by-laws and interest group documents in the year in which they serve and update as needed.

Current Chair

Matthew Mancino (2022)

Past Chairs

Ryan McCullough (2021)

#### Vice Chair

Term

The Vice Chair serves a one year term. The Vice Chair is not elected but instead moves into the position from Vice Chair Elect in the previous year.

Explanation

The Vice Chair is the subordinate to Chair, serves in the Chair's absence, and has specific duties listed below.

Duties

The Vice Chair shall plan the program for the interest group at the annual meeting of ECA to be held two years from the date of the officer's election, shall attend all meetings of program planners scheduled by the ECA First Vice President-Elect in the year following the officer's election, and shall discharge the duties normally adhering to this position. These duties include undertaking special assignments delegated by the interest group chair and assuming the role of chair should the duly constituted chair be unable to perform the requisite duties of that office

Current Vice-Chair

Tiffany Petricini (2022)

### **Vice Chair-Elect**

Term

The Vice Chair-Elect serves a one-year term. The Vice Chair-Elect shall be elected yearly.

Explanation

The Vice Chair-Elect is the incoming Vice Chair.

**Duties** 

The vice chair-elect shall plan the program for the interest group at the annual meeting of ECA to be held three years from the date of this officer's election.

Current Vice Chair-Elect

Ozum Sayrak (2022)

# **Secretary**

Term

The secretary serves a three-year term.

Explanation

The secretary serves as the interest group's record keeper.

Duties

The secretary shall be responsible for maintaining a written record of the business meetings of the interest group held at the annual meeting of ECA in the year following this officer's election. It shall also be the responsibility of the secretary to maintain a record of attendance. The secretary shall be responsible for transmitting these records to the chair within a reasonable period following the business meeting of the interest group, but no later than the deadline for program submissions established by the interest group and ECA.

Current Secretary

Sarah Deiulius (2022)

Past Secretaries
Ozum Sayrak (2018-2021)
General Members
Term
All interest group members are members for as long as they choose to be so.
Duties
Interest group members should attend the yearly interest group business meetings at ECA.