

**Eastern Communication Association
Community College Interest Group Bylaws**

Article I – Name

The name of this organization shall be the Community College Interest Group (CCIG) of the Eastern Communication Association (ECA). CCIG operates under the constitution and bylaws of ECA and shall be bound by all applicable rules and decisions of that association.

Article II – Purpose

The purpose of the Community College Interest Group is to promote the scholarship of teaching among community college communication professionals. The CCIG actively promotes instructional innovation and provides opportunities for professional collaboration.

Article III – Membership

Membership in the Community College Interest Group shall be open to all members in good standing of the ECA who are interested in a broad range of undergraduate, career training, and lifelong learning issues within the discipline.

Article IV – Meetings

Section One: An annual business meeting shall be held in conjunction with the ECA convention. The time and place of the meeting shall be determined by the First Vice President and planner of ECA.

Section Two: Those members present at the annual meeting shall constitute a quorum.

Article V – Officers

Section One: The officers of the interest group shall be the Chair and Chair Elect. These officers shall perform the duties as specified in Article V, Sections Two and Three.

Section Two: The Chair shall be elected at the CCIG business meeting and shall serve for two years. The duties of the Chair include: presiding at the annual interest group business meeting; planning the programs for the interest group for the years in which the Chair serves; and attending planning meetings and performing other appropriate duties delegated by the interest group and/or the Executive Director and officers of ECA.

Section Three: The Chair Elect shall be voted upon at the CCIG business meeting at which the Chair takes office. Succession shall be automatic from the Chair Elect to the Chair. Duties of the Chair Elect include: acting as secretary for the annual business meetings during which he/she is Chair Elect; sending copies of the minutes to the Chair and the Executive Director of ECA; and printing copies of the minutes for distribution at the business meeting.

Section Four: The CCIG shall select a representative to the ECA nominating committee. This representative shall be elected at the business meeting and serve for two years.

Article VI – The Executive Committee

Section One: The Chair and Chair Elect of the Community College Interest Group shall constitute the Executive Committee.

Section Two: The Executive Committee shall have general supervision of the affairs of the interest group between its annual meetings and shall perform such duties as are specified by these bylaws.

Article VII – Representative to the ECA Executive Council

Section One: The CCIG shall elect a representative to serve on the ECA Executive Council in accord with the principle of rotating membership to that body.

Section Two: An Executive Council member shall serve a two-year term.

Section Three: An Executive Council member is responsible for attending all meetings of that body at the association's convention and at other prescribed times during the year when the ECA Executive Council convenes.

Section Four: The Executive Council member shall present timely reports to his or her interest group about the deliberations of the Executive Council and undertake any special tasks assigned by the association's officers.

Article VIII – Parliamentary Authority

American parliamentary practice as set forth in the most recent edition of *Robert's Rules of Order, Newly Revised* shall govern the conduct of the interest group and the procedures at its meetings.

Article IX – Amendment of the Bylaws

Section One: These bylaws may be amended at any meeting of the interest group by a majority vote, provided a previous notice of at least thirty days has been given, or by a two-thirds vote without notice.

Section Two: Proposed amendments to these bylaws shall be presented to the membership during the interest group business meeting at the annual convention unless otherwise determined by the Chair, who will then notify the membership accordingly. Such an amendment shall be adopted immediately after it is approved by a two-thirds majority of the members present.