

Dear \_\_\_\_\_ ,

I'm confident that attending the FPDA/ISD Industry Summit, October 6-8, 2025, will benefit me and how I perform my job within the company. Attending this conference will enable me to learn more about hot topics and trends within the fluid power and sealing industries and will allow me to meet and network with several industry leaders and experts.

Because my attendance at this conference will enable me to function more efficiently in my position, I am seeking sponsorship for the registration fee and travel expenses.

Here is the detailed cost breakdown:

Early- Bird Registration Fee: \$1,245 (*Ends 7/31/2025*)

Regular Registration Fees: \$1,345 (*Ends 10/5/2025*)

Airfare: \$

Hotel: \$195 per night + taxes

Meals: \$

\*Most meals are covered in the conference registration fee.

The total travel costs are \$

There is a total seminar cost of \$

The education sessions will help me think like a leader, increase my productivity and focus, and I'll even learn about AI prompts. I'll also hear about current supply chain and overall industry trends. The sessions are written and presented by selected speakers with hands-on experience and expertise in these areas.

I hope that I am given the opportunity to attend the 2025 FPDA/ISD Industry Summit and reap the wealth of benefits that this conference has to offer. I would appreciate a response before July 31, so we can take advantage of the early-bird registration fee and discounted room block rate for the conference.

Thank you in advance for your consideration of this opportunity.

Regards,

Your Name