

JOB DESCRIPTION

JOB TITLE: Lineman Apprentice 1st year

May 31, 2019

Department : Electric Department

O.T. Status: as needed

Reports To: Utility Superintendent

Subject to Drug Testing: yes

Positions Supervised: none

The intent of this description is to provide a representative summary of the essential duties and responsibilities performed by employees on this job. Employees may be required or assigned other related activities, projects, or tasks other than those specifically presented in this description. The qualifications are representative of the knowledge, skill and/or ability needed.

GENERAL SUMMARY

Under the direction of the Utility Superintendent or his designee who is responsible for the proper installation, operation and maintenance of the electric transmission and distribution system. Also all related electrical facilities and equipment.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Assists in performing construction, operation and maintenance of both overhead and underground electric transmission and distribution systems. Including electrical substation construction and maintenance.

Performs the duties of an Equipment Operator/Groundman through a 1st year Lineman Apprentice.

Ensures work performed in accordance with Utility Construction Standards used by Greendale Utilities, OSHA work rules and the APPA Safety Manual rules.

Prepares reports related to vehicles and construction equipment ensuring are all operating safely and are in good repair.

Operates heavy equipment such as bucket trucks, derricks, trenchers, backhoes and other related tools.

Attends seminars and continuing education classes to enhance technical skills. Including participating and passing the 1st year apprentice school.

The employee is expected to wear safety items associated with work responsibilities.

Perform all other duties as required.

QUALIFICATIONS

KNOWLEDGE AND ABILITIES

High school education or equivalent required. Through knowledge and familiarity with principles and practices of electric power line construction and maintenance (including electrical substations) required. Strong verbal communications skills necessary in order to deal with a wide range of personalities both inside and outside the organization. Able to make informed immediate decisions in emergency or highly stressful situations. A valid Indiana driver's license is required and will need to obtain CDL within six months after starting apprenticeship. Graduate of Electrical Lineworker School desired.

PHYSICAL REQUIREMENTS

The physical activity expected is balancing, stooping, crawling, climbing, kneeling, reaching, standing, pushing, pulling, lifting, talking, and repetitive motions.

Must be physically, mentally and psychologically able to perform all of the required duties. Position requires physical strength, finger and limb dexterity, and mobility.

Must have ability to climb poles and to work poles or in an aerial lift at various heights.

Must be able to lift weights of up to 90 pounds.

WORKING CONDITIONS

The minimum working conditions require the employee to work both inside and outside, exposed to noise and adverse atmospheric and environmental conditions.

EXPERIENCE

Entry level position

PROGRESSION SCHEDULE

- Lineman Apprentice 1st year - 12 months
- Lineman Apprentice 2nd year - 12 months
- Lineman Apprentice 3rd year - 12 months
- Lineman Apprentice 4th year - 12 months
- Lineman/Serviceman/Crew Leader 1st Class

Employee is expected to be a maximum level of progression in one (1) year from position transfer date or hire date. Progression for each step may involve the completion of the Line worker Apprentice Program developed by Greendale Utilities.

Employee

Date

City Manager

Date