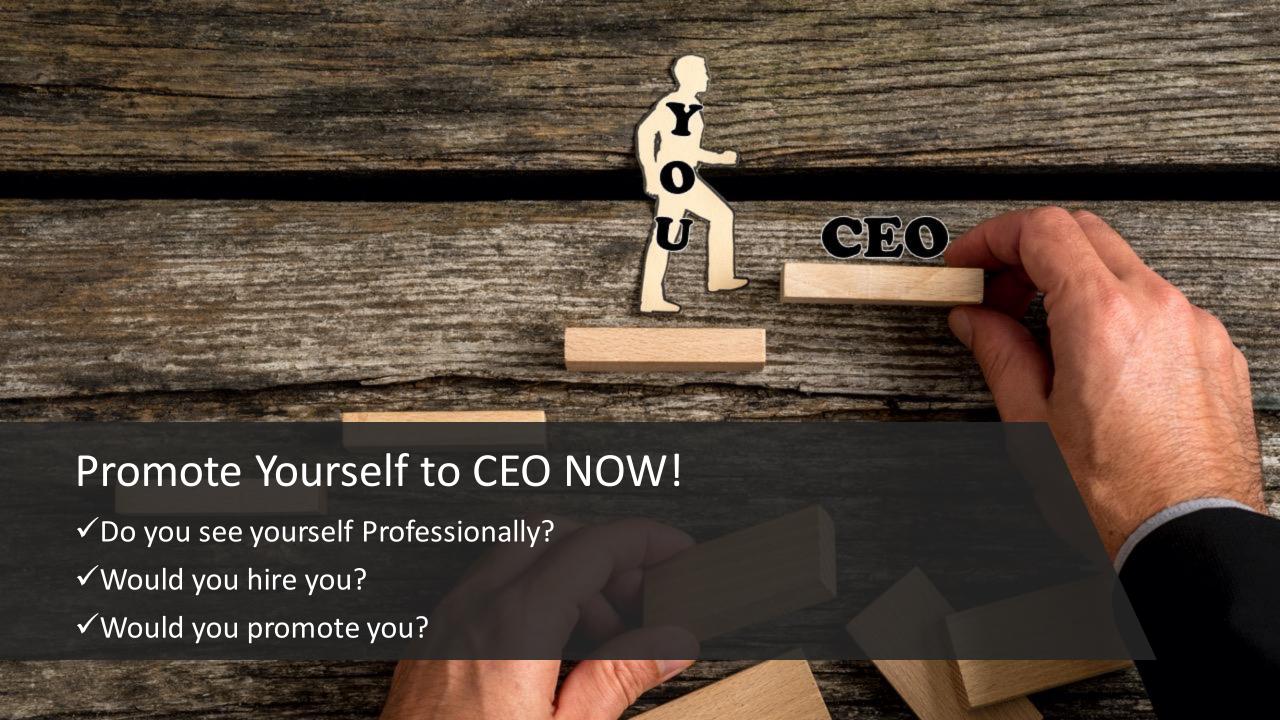


#### SEER of Success

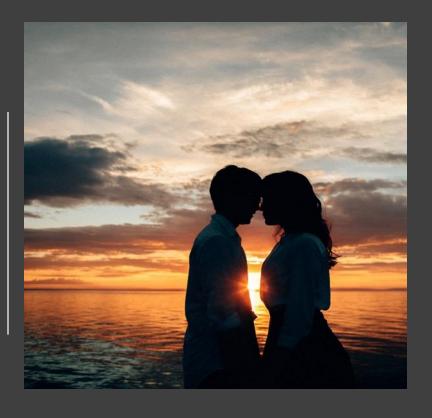
- 1. Sleep
- 2. Eat
- 3. Exercise
- 4. Recover











Who Do You Work For/Who Needs you?
Why/Reasons You Work For Them?
Why I want to show up for them?
how do I feel when I show up?



ou do not know your Passion Then work with Passion!



Can you see me?



## Are You Visible or Invisible?

- Is your work seen by the people who authorize the checks and make promotions?
- Do you get recognition for projects you complete?
- Are you being passed over for promotions?

#### How to Be Seen

- Be front and center, close to management
- Be present and pay attentions in meetings
- Take notes
- Ask clarifying questions
- Speak with confidence
- State your opinion, even if you know someone is going to disagree with you
- Turn down non-essential meetings and focus on your priorities

### EARNING A PROMOTION

- Is what I am doing at work the most valuable way to spend my time?
- Do I align my workload with the priorities of my boss?
- Do I bring <u>value</u> to my company?
- •Am I easily replaceable?

R, E, S, U, L, T, S,





- What have I done that has exceeded expectations?
- What have I done that saved the company money?
- What have I done that earned the company money?
- What have I done that built relationships that benefit the company?
- What am I doing to move the company forward?



## HOW TO GET THE RAISE

- Does your work align with your boss's priorities?
- Do you know the median pay for your role in your geographical area?
- Are you documenting everything you do that's <u>strategic</u>?



Manage Up or Manage Out

Manage Your Manager

## Are You In the Right Spot?

- Are you still learning and growing in your job?
- Do you enjoy your job?
  - Just parts? Which ones?
- Are there growth opportunities in your organization?
- Is your company willing to talk about salary increases?
- Is your manager supportive of your desire to grow?
- When was the last time you scheduled time to talk with your boss about what you're doing and where your going?



## Are You Sure You Are In the Right Spot?

- Would you say your overall work environment is positive or negative?
- Is management open to hearing your ideas?
- Is management supportive of your work?
- Are your co-workers helpful and supportive?
- Are there clear expectations so you understand how to be successful?
- Are you able to ask for a raise or a promotion when it's warranted?



#### Maybe it is you!

- In what ways do you encourage a supportive work environment?
- How often do you make yourself and your work visible?
- Do you ask for help or clarification when you need it?
- Have you clarified with management what your goals are within the company?

# Maybe it is you!

- Do you check in with your boss to see how you can make their work easier?
  - Are you a team player?
  - Do you speak up and ask for what you need or want?



#### Voice your Desires

- Do you meet/speak with your boss every week?
- Do you list and review the projects you are working on?
- Do you have them in order of priority with an estimated time for each project's completion?
- Do you ask if you have the priorities correct or if there is something else you could be working on that is a higher priority?



## Really Voice your Desires

- Are your aspirations known?
- Does your boss have subconscious biases and assume things about you that are not true?
  - How do you know?
- Have you made it clear that you want to be promoted?



Planning for Success

#### Do you Meet Weekly or Weakly Meet?

- Is it via email, phone, or in-person?
- Is it a dedicated, scheduled, and reoccurring meeting?
- Who sets the agenda?
- Ask about what matters most to you
- Ask if that matters to them/to the organization
- Ask about what matters most to your Boss
- Is there anything else I can do/should be doing?
- Assume you/they will never know if you don't ask!

## R<sub>1</sub> O<sub>1</sub> U<sub>1</sub> T<sub>1</sub> I<sub>1</sub> N<sub>1</sub> E<sub>1</sub>

#### Reasonable Routine

- Morning
- Evening
- Weeks End

- DWMQY
- Month End
- Quarter End
- New Year!

#### **Every: Day/Week/Month/Year**

Sun	Mon	Tue B	reak	Frı J L	Sat
S	U	cbe	efore	S	S
13	14	15	/OU <sup>7</sup>	18	19
20	21	22	ou <sup>7</sup> reak	25	26
27	28	29	reak		

#### **PLAN**

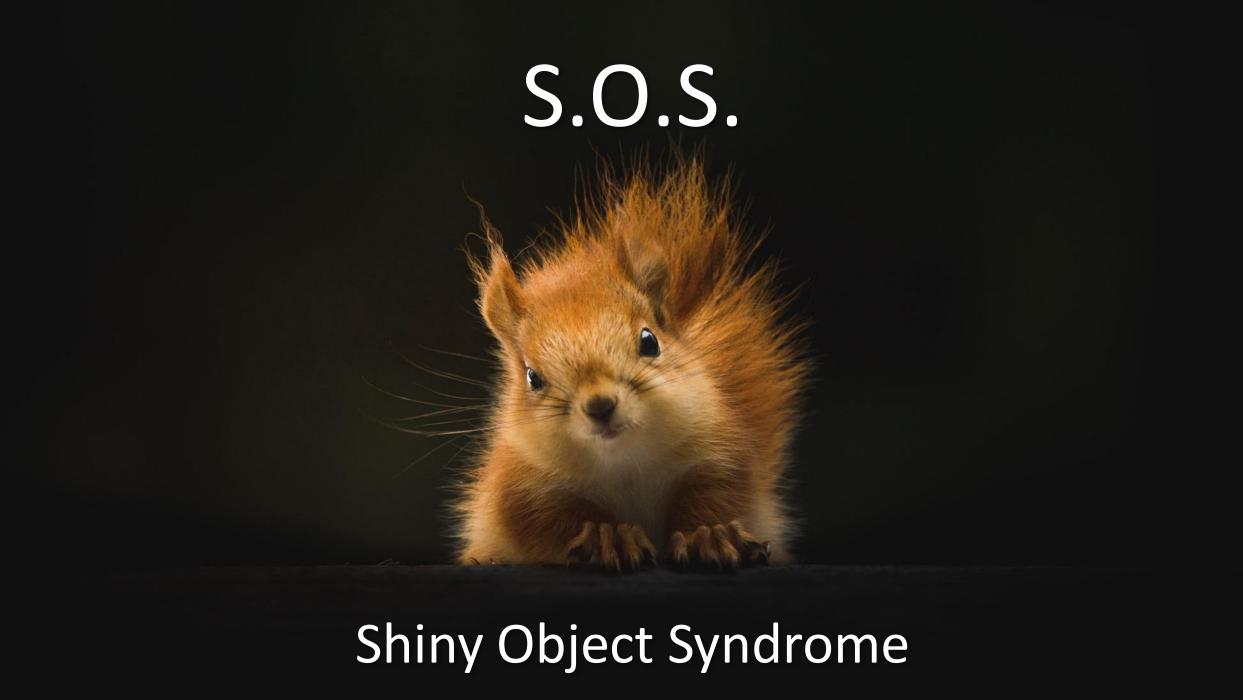
**Daily Breaks** 

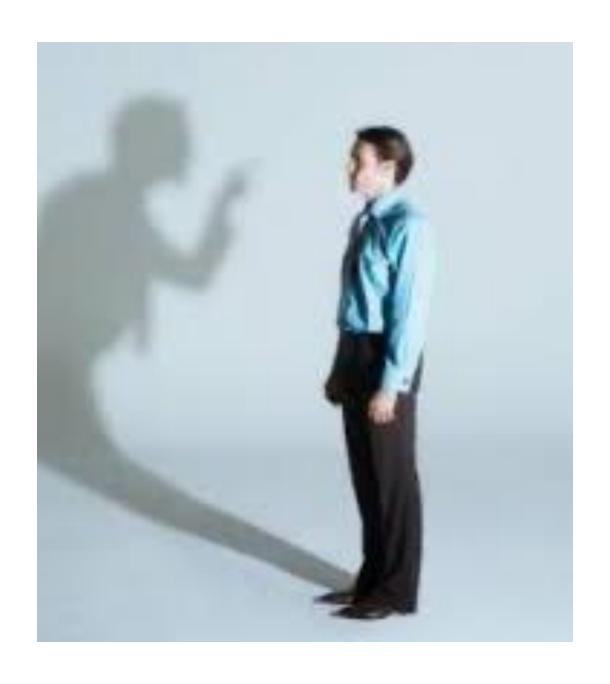
Weekly Wins

**Monthly Merriment** 

**Quarterly Vacation** 







### ARE YOU SELF-SABOTAGING?

- PROCRASTINATING
- TAKING NO BREAKS
- YOU QUIT EARLY AND OFTEN
- SNOOZING
- OVERSPENDING
- GET DISTRACTED
- NUMBING YOURSELF
- CAN'T/WON'T MAKE DECISIONS
- SAY YES TO TOO MANY THINGS



## Makes & Halts All Decisions

H.A.L.T.S

Hungry

**A**ngry

Lonely

**T**ired

Stressed/Rushed



Kevin@PaymentsProfessor.com