



TRI-COUNTY
regional planning commission

MANAGER OF TRANSPORTATION PROGRAMMING POSITION DESCRIPTION

POSITION SUMMARY

The Manager of Transportation Programming is a full-time, salaried position with traditional weekday office hours and some evening meetings, travel, and events outside of regular office hours. Primary duties include developing, coordinating, and implementing programming and planning initiatives that plan for a safe, reliable, efficient, and seamless multimodal transportation network for the region. This position is responsible for managing and overseeing the transportation program's technical staff and deliverables and providing technical assistance to regional entities, local governments, and agency staff.

The Manager of Transportation Programming's relationships with planning partners, funding agencies, agency leadership, and subordinates play a significant role in determining the success and sustainability of staff performance and programming. The Manager of Transportation Programming must be an effective manager of the agency's transportation program and staff while also being intuitive to the sensitivities of Board policy, leadership priorities, and regional viewpoints.

This position reports to the Deputy Director and directly supervises two people.

POSITION QUALIFICATIONS & REQUIREMENTS

Education

A bachelor's degree is required; a master's degree is preferred. A degree in urban planning, transportation planning, civil/traffic engineering, geography, public administration, or related discipline is desired. A combination of a bachelor's degree and significant professional experience may be considered in lieu of a master's degree.

Experience

This position requires a minimum of five years' progressive management and leadership experience. Professional experience directly related to transportation planning; traffic engineering; municipal, urban, or regional planning; data management; or related fields preferred. A thorough understanding of urban transportation planning principles obtained within a Metropolitan Planning Organization (MPO) or equivalent environment is required.

COMPENSATION & BENEFITS

Financial Compensation

This position is classified within Level VII of the salary scale; starting pay \$90,000-\$101,000. Compensation commensurate with qualifications and experience.

Medical Benefits

We recognize that the health of you and your family matters. Our agency offers industry-leading medical, dental, and vision plans designed to enhance your health and wellbeing and make it easy to take care of yourself. Every plan is 100% agency funded, keeping money in your pocket, and giving you peace of mind. Employees are eligible for medical benefits immediately upon hire.

Qualified persons wishing to be considered for this position must submit an application, including a resume and cover letter, following the instructions at mitcrpc.org/careers. Full job description is available there. Position is open until filled.

