

Sanitarian/Food Inspector

The Town of Westwood, a community of about 16,000 residents and more than 200 businesses, is looking for a full-time Sanitarian/Food Inspector. The purpose of the position is to provide inspection services, and interpret and enforce public health, sanitation, and environmental laws, rules, and regulations for the purpose of maintaining the well-being of the community and protecting the public and environmental health.

Qualifications and Experience: Associate Degree (Bachelor's preferred) or Certificate in Food Science, Environmental Science, Biology or a Public Health-related field; at least one year of experience, or any equivalent combination of education and experience. Thorough knowledge of laws, rules and regulations pertaining to food operations, safety and handling. Ability to enforce health regulations firmly, tactfully and impartially while maintaining effective working relationships with managers of food service establishments and the general public.

Special Requirements: Registration as a MA Sanitarian or NEHA Registered Environmental Health Specialist/Registered Sanitarian (REHS/RS) preferred; Food Protection Manager certification required; Massachusetts Class D motor vehicle operator's license required.

Responsibilities include:

- Conduct public health inspections under the provisions of the state sanitary and environmental codes and local regulations;
- Inspect/re-inspect new and existing licensed and permitted food service facilities, including restaurants, retail stores, caterers, cafeterias, residential kitchens, schools, churches, fairs, carnivals, mobile food trucks and carts, and temporary food establishments, including inspections of food vendors at occasional special events outside of normal working hours.
- Ensure compliance with all local, state, and federal codes, regulations, laws, and by-laws pertaining to said inspections.
- Review plan proposals relating to new food service establishments; prepare relevant reports, inspection-related correspondence and office work;
- Conduct investigation of all food-borne illness complaints and follow-up regarding food recalls, embargo and destruction;
- Assist the Health Director in performing all other inspections, including inspections of pools, camps, private wells, and septic systems; and housing inspections, as needed;
- Assist the Health Director and the Board of Health in maintaining up-to-date regulations; co-conduct training programs for the Westwood food service establishment operators;
- Collaborate with the Health Director to undertake health education programs for residents, and to organize and run the annual flu clinic and annual rabies clinic;
- Attend relevant meetings, seminars and training programs to remain current with new regulations and policies.

Salary & Benefits: The position is 40 hours per week. Annual salary range of \$61,697 - \$77,050 in ten steps. Westwood offers an attractive benefit package and generous time off allowances.

To Apply: Visit www.townhall.westwood.ma.us and click on "Jobs". Resumes will be reviewed as received.

Equal Opportunity Employer