Provider Transition Quick Reference Guide





HAP CareSource[™] MI Health Link (Medicare-Medicaid Plan) Coming January 1!

In October, we announced HAP and CareSource, an Ohio-based nonprofit managed care health plan, received regulatory approval to move forward with their joint venture after a comprehensive review by state and federal regulatory agencies.

By joining the strengths of the two nonprofit organizations, HAP and CareSource are extending and enhancing a mission-based legacy of offering comprehensive health coverage, providing access to the best physicians, and delivering compassion and care through a combined Medicaid offering and planned re-entry to the Health Care Marketplace.

On Oct. 1, 2023, HAP Empowered Medicaid plans became HAP CareSource plans. This includes members in Medicaid, MIChild, Healthy Michigan Plan, and Children's Special Healthcare Services plans. Members received new ID cards and there is a dedicated website.

On Jan. 1, 2024: HAP Empowered MI Health Link will become HAP CareSource MI Health Link plan.

This document contains important information you need to know for:

- Medicaid business prior to Oct. 1, 2023 and after
- HAP CareSource MI Health Link prior to Jan. 1, 2024 and after

Important Contacts

Email providernetwork@hap.org for:

- Access to online applications
- Contract questions
- Credentialing status
- Provider office education and training

Contracting and Credentialing

Your HAP Empowered contract will not change. Your Medicaid patients will be known as HAP CareSource members as of October 1 or HAP CareSource MI Health Link for Medicare-Medicaid members as of January 1. The same contract terms will apply to HAP CareSource and HAP CareSource MI Health Link members.



Resources for Providers

Medicaid Date of Service (DOS) prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
For the provider manual and newsroom, visit: hap.org	The HAP CareSource Provider Manual, Updates and Announcements (equivalent to HAP Newsroom), Provider Policies and Procedures, and more can be found at: HAPCareSource.com	

Accessing Secure Provider Portals

We have made it easy; providers will only need to remember one username and password to access the provider portal(s).

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Refer to the HAP Provider Portal:	Refer to the HAP CareSource Provider Por	rtal:
hap.org	CareSource.com/mi/providers/provider-portal	
Log in: hap.org	If you are currently an active user of the HAP Provider Portal:	
	 Visit CareSource.com/mi/ providers/provider-portal/ medicaid 	 Visit CareSource.com/mi/ providers/provider-portal/ mihealthlink
	Log in to the HAP Provider Portal with your HAP username and password	
	Once logged in, you can link directly t	to the HAP CareSource Provider Portal
	 The first time you access the HAP CareSource Provider Portal, you will need to set up the Multifactor Authentication method you would like to use when signing in 	
	Locate your verification code and enter the code	
	*If you are not registered for the HAP Provider Portal, please self-register and then follow the instructions above.	



ID Cards

HAP CareSource Member ID Card	Medicaid ID Card	
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HAP CareSource M Members will receive a HAP CareSource MI Health L	Al Health Link card	
Member Name: Astronomic <fristname> <lastname> <mi> Member LastName> <mi> Member ID #: <12345678900> Mexicaid ID#: <12345678900> Medicaid ID#: <12345678900> RxBN - <610014> Metalth Plan: <0000> Primary Care Provider (PCP) Name: <pcp name=""> PCP Phone: <1-300-3000</pcp></mi></mi></lastname></fristname>	IN AN EMERGENCY, CALL 9-1-1 OR GO TO THE NEAREST EMERGENCY ROOM (ER) OR OTHER APPROPRIATE SETTING, Hy our and sure Hy our need to go to the ER, call your PCP or the 24-Hour Nurse Advice line. 24-Hour Nurse Advice: 1-866-206-7861 Member Services: 1-333-230-2057 (TN1: 1-833-711-47711 or 711) 2-Into Medical claims to: - Hearing & OTC (MationsBenefits): 1-877-269-0234- call your PCP or the 24-Hour Nurse Advice line. 2-Hour Nurse Advice: 1-866-206-7861 Member Services: 1-833-230-2057 (TN1: 1-833-711-47711 or 711) - Cental (Medical claims to: - Hearing & OTC (MationsBenefits): 1-877-269-0234- care Management: 4-1833-230-2057- Care Management: 4-1833-230-2057- Dayton, OH 45401-1186> Send Medical claims to: - DD Box 1186 Phamacy Heip Desk: 4-1800-921-1557- Daims Inguity: -1-833-230-2159- Provider Classitions: 1-835-390-2159- Send Pharmacy daims to: Express Scripts Send Pharmacy daims to: Express Scripts PHP General Information Line: -Macombit 1-855-996-2264 (Wagne: 1-800-241-4949- Website: HAPCareSource.com Const 14718 Website: HAPCareSource.com	



Electronic Data Interchange (EDI) Information

HAP CareSource Medicaid DOS Oct. 1, 2023 and forward

HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward

Availity will serve as the exclusive EDI gateway service for HAP CareSource and HAP CareSource MI Health Link members. Please use the Payer ID – MIMCDCS1 for Medicaid or MIMCRCS1 for MI Health Link – for the following HIPAA transactions:

- 270/271 Eligibility and Benefits
- 837 I, P Claim Submission
- 276/277 Claim Status

Member Eligibility and Benefits

Verifying Eligibility and Benefits

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
You can verify eligibility and benefits by one of these	You can verify eligibility and benefi	ts by one of these methods:
methods:	• Log in to the Provider Portal	• Log in to the Provider Portal
• Log in at hap.org and select <i>Member Eligibility</i>	at CareSource.com/mi/ providers/provider-portal/ medicaid with your HAP username and password; select Member <i>Eligibility</i>	at CareSource.com/mi/ providers/provider-portal/ mihealthlink with your HAP username and password; select <i>Member Eligibility</i> under <i>Member Search</i> on the left navigation menu
 Call: Provider Inquiry at 1-866-766-4661 		
 Visit CHAMPS web portal: milogintp.michigan.gov 	under <i>Member Search</i> on the left navigation menu	
 Call CHAMPS provider support at 1-800-292-2550; choose option 5, then 2 	 Call: Provider Services at 1-833-230-2102 	 Call: Provider Services at 1-833-230-2159
	• Visit CHAMPS web portal: milogintp.michigan.gov	
	Call CHAMPS provider support option 5, then 2	rt at 1-800-292-2550 ; choose



Eligibility List (for PCPs only)

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Log in at hap.org ; select <i>Member Eligibility</i> ; Click to view <i>Member Roster</i> (under <i>Date of</i> <i>Service</i> field)	Log in to the Provider Portal at CareSource.com/mi/providers/ provider-portal/medicaid with your HAP username and password; select <i>Provider Membership List</i> under <i>Member Reports</i>	Log in to the Provider Portal at CareSource.com/mi/providers/ provider-portal/mihealthlink with your HAP username and password; select <i>Provider Membership List</i> under <i>Member Reports</i>





Prior Authorizations and Referrals

Authorization Requirements

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Log in at hap.org ; select	Visit procedurelookup.CareSource	e.com
Procedure Reference Lists under Quick Links	No login required	
	Use dropdown and select Michigan and appropriate line of business	

Submitting Prior Authorization Requests and Checking Status

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
For services and procedures	For services and procedures that requi by one of these methods:	re prior authorization, submit requests
 that require prior authorization, submit requests by one of these methods: Log in at hap.org and select Authorizations 	 Preferred method. Log in at HAP CareSource Provider Portal CareSource.com/mi/ providers/provider-portal/ medicaid with your HAP username and password; select Prior Authorizations 	 Preferred method. Log in at HAP CareSource Provider CareSource.com/mi/ providers/provider-portal/ mihealthlink with your HAP username and password; select Prior Authorizations
 Phone: Call the HAP Referral Management 	 Fax: toll free 844-432-8931/ local 937-396-3539 	• Fax: 844-633-0399
team at 1-313-664-8950 • Fax:	 Mail: CareSource P.O. Box 1307 Dayton, OH 45401-1307 	
313-664-5916 To check the status of	Phone: Call Provider Services at 1-833-230-2102	Phone: Call Provider Services at 1-833-230-2159
a prior authorization request, log in at hap.org ; select <i>Authorizations</i>	To check the status of a prior authoriza CareSource Provider Portal at:	ation request, log in to HAP
Autrionzations	CareSource.com/mi/providers/ provider-portal/medicaid and select Status	CareSource.com/mi/providers/ provider-portal/mihealthlink and select Status

Historical Authorizations

Medicaid DOS prior to Oct. 1, 2023

MI Health Link DOS prior to Jan. 1, 2024

- Log in at **hap.org** select *Authorizations*.
- Phone: Call the HAP Referral Management team at 1-313-664-8950



Claims

Electronic Funds Transfer (EFT)

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
If you're currently set	If you are NOT set up for EFT with HAP,	please review the information below.
up for EFT with HAP, there is nothing you need to do.	HAP CareSource and HAP CareSource MI Health Link partner with ECHO Health, Inc. to deliver provider payments. ECHO offers three payment options:	
	• Electronic Fund transfer (EFT) - pre	ferred
	 Virtual Card Payment (QuicRemit) - Standard bank and card issuer fees apply* 	
	Paper checks	
	*Payment processing fees are what you pay your bank and credit card processor for use of payment via credit card.	
	Enrollment Instructions:	
	Enroll with ECHO for payment and chood HAP CareSource or HAP CareSource M	ose EFT as your payment preference for II Health Link.
** Notice of Change: Email notifications are not sent when a deposit/payment is made. Deposits/payments are made weekly.		



Submitting Claims

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Electronic	Electronic	Electronic
Use Change Healthcare clearinghouse HAP Payer ID: 38224	Use Availity clearinghouse or the HAP CareSource Provider Portal at CareSource.com/mi/providers/	Use Availity clearinghouse or the HAP CareSource Provider Portal at CareSource.com/mi/providers/
Paper	provider-portal/medicaid	provider-portal/mihealthlink
Send to:	HAP Payer ID: MIMCDCS1	HAP Payer ID: MIMCRCS1
HAP Empowered Claims	Paper	
P.O. Box 2578	Send to:	
Detroit, MI 48202	HAP CareSource P.O. Box 1186 Dayton, OH 45401	

Claims Status

MI	edicaid DOS prior to Oct. 1, 2023 Health Link DOS or to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
•	Log in at hap.org ; select <i>Claims</i> Call	 Log in to the Provider Portal at CareSource.com/mi/providers/ provider-portal/medicaid with your HAP username and password; select Claims, then 	 Log in to the Provider Portal at CareSource.com/mi/providers/ provider-portal/mihealthlink with your HAP username and password; select Claims, then
	1-866-766-4661	Claims information and attachment Call 1-833-230-2102 	Claims information and attachmentCall 1-833-230-2159

****Notice:** HAP will reject/deny Medicaid claims with Date of Service (DOS) Oct. 1, 2023 and after, and MI Health Link claims with DOS Jan. 1, 2024 and after, with denial reason 1067. Please redirect these claims to HAP CareSource.



Claims Appeals

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Refer to the HAP Empowered Provider Manual at:	Providers can submit appeals via mail, fax or the HAP CareSource Provider Portal. The Provider Portal is preferred.	
hap.org/empoweredproviders	Provider Portal: Log in at CareSource.com/mi/providers/ provider-portal/medicaid with your HAP username and password; select Claims, then Appeals	Provider Portal: Log in at CareSource.com/mi/providers/ provider-portal/mihealthlink with your HAP username and password; select <i>Claims</i> , then <i>Appeals</i>
	Additional guidance can be found in the HAP CareSource and HAP CareSource MI Health Link Provider Manual located at CareSource.com/mi/providers/tools-resources/provider-manual	

Companion Guides

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Log in at hap.org with your HAP username and password, select <i>Claims; Related Links</i> and <i>Companion Guides</i> .	Visit Michigan Department of Health and Human Services (MDHHS) at www.michigan.gov/mdhhs/doing-business/providers/hipaa/hipaa-companion-guides	





Remittance Advice

Obtaining a Remittance Advice

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Log in at hap.org with your HAP username and password; select <i>Remittance Advice.</i>	Log in to the Provider Portal at CareSource.com/mi/providers/ provider-portal/medicaid with your HAP username and password; select <i>Claims, Claim Information</i> <i>and Attachment, Claim Summary,</i> <i>Explanation of Payment (EOP)</i>	Log in to the Provider Portal at CareSource.com/mi/providers/ provider-portal/mihealthlink with your HAP username and password; select Claims, Claim Information and Attachment, Claim Summary, Explanation of Payment (EOP)

Obtaining an 835 File

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Log in at hap.org with your HAP username and password; select <i>Remittance Advice</i> .	Log in with ECHO at www.providerpayments.com	



Pharmacy

Submitting Pharmacy Claims (billed by pharmacies through Express Scripts, the Pharmacy Benefit Manager)

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Medicaid RxBIN: 003858 RxPCN: MA RxGRP: HAPMCD	RxBIN: 003858 (same) RxPCN: MA (same) RxGRP: CSHAPMI	RxBIN: 610014 (same) RxPCN: MEDDPRIME (same) RxGRP: CSMIMMP
MI Health Link RxBIN: 610014 RxPCH: MEDDPRIME RxGRP: HAPMMP		

Formulary

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Michigan Medicaid Health Plans follow the Common Drug Formulary/ Single Preferred Drug List. www.hap.org/medicaidformulary The MI Health Link Formulary is managed by the Health Alliance Plan of Michigan. Standard formulary notifications apply. www.hap.org/hap-empowered/ mi-health-link/prescription/ covered-drugs	All Medicaid health plans in Michigan administer the Michigan Medicaid Health Plan Common Drug Formulary. There should be minimal formulary impact for members who are integrating into HAP CareSource, as the drug formularies are essentially the same.	Check HAP CareSource MI Health Link's up-to-date Formulary (Drug List) online at CareSource.com/mi/ providers/tools-resources/drug- formulary/mihealthlink . Changes may occur throughout 2024. Standard formulary notifications apply.

Pharmacy Benefit Prior Authorization Request

ESI Pharmacy Help Desk: 1-800-922-1557

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
 Medicaid Call: 1-833-230-2102, option for Pharmacy Fax: 866-930-0019 MI Health Link Call: 1-313-664-8940, option 1 Fax: 313-664-8045 	 Fax: 866-930-0019 Call: 1-833-230-2102, option for Pharmacy secureforms. CareSource.com/en/ pharmacyexception 	 Fax: 877-251-5896 Call: 1-800-935-6103 (Express Scripts Coverage Review Department) www.express-scripts. com/corporate/medicare- coverage-review- information

Pharmacy Medical Benefit Prior Authorization Request (Medical Drugs)

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Fax: 313-664-5460	Fax: 888-399-0271	Fax: 844-633-0399

Pharmacy Network

There is no change to the Medicaid or MI Health Link pharmacy network. Members can continue to use the same pharmacy to fill their medications. Members can fill prescriptions for covered medications at any pharmacy in the network, including but not limited to, Henry Ford Pharmacy Advantage.

Find a Doctor

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
Visit: hap.org ; select <i>Find a doctor</i>	Visit: findadoctor.CareSource.com	



Vendor Relationships

Medicaid DOS prior to Oct. 1, 2023 MI Health Link DOS prior to Jan. 1, 2024	HAP CareSource Medicaid DOS Oct. 1, 2023 and forward	HAP CareSource MI Health Link DOS Jan. 1, 2024 and forward
 Dental: Medicaid Delta Dental of MI deltadentalmi.com/ findadentist 1-866-558-0280 (TTY: 711) MI Health Link Delta Dental of MI search.providers4you. com/advantage 1-800-838-8957 (TTY: 711) Vision: Heritage Vision Directory is at hap.org; 	 Dental: Delta Dental of MI deltadentalmi.com/ findadentist 1-866-558-0280 (TTY: 711) Vision: Superior Vision, offered by Versant Health Provider Network superiorvision.com 1-877-235-5317 Additional info - Contact Resource Guide 	 Dental: Delta Dental of MI search.providers4you.com/advantage 1-800-838-8957 Vision: Superior Vision, offered by Versant Health Provider Network superiorvision.com 1-877-235-5317 Additional info - Contact Resource Guide
 birectory is at haplorg, find a doctor 1-800-252-2053 Hearing: NationsHearing Directory is at nationshearing.com/hapempowered 1-800-921-4559 NICU/Special Care Nursery & Maternity Management (Medicaid Only): Progeny Health www.progenyhealth.com/who-we-support/providers 1-855-231-4730 	 NationsHearing www.nationshearing.com/ HAPCareSource 1-800-921-4559 Maternity Management: (Internal Resource to HAP CareSource – not a vendor) HAP CareSource Mom & Baby Beginnings Team 1-833-230-2034 	 NationsHearing www.nationshearing.com/ HAPCareSource 1-800-921-4559



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