



NAHAD Distributor Institute Membership Requirements

NAHAD Distributor Member company **locations** (separate physical facilities operated by the member company) may become **Hose Safety Institute Members** by annually certifying their conformance to the Institute Membership Requirements, listed below, and payment of the annual Institute Membership fee. Compliance with the **NAHAD Hose Assembly Guidelines** (as published in the *Handbook* and posted online) is a condition of membership in the NAHAD Hose Safety Institute.

The principal of the NAHAD Member company must attest, in writing, that the location will comply with the following Requirements:

1. Fabricate all hose assemblies in conformance with the appropriate **NAHAD Hose Assembly Guidelines Fabrication Guide**.
2. Has designated a single point of contact (**Training Coordinator**) for managing the online exam process, who will:
 - support the work of the Standards Committee, providing feedback and/or participating in working groups as needed, and,
 - be responsible for annually reviewing any changes or updates to the Guidelines materials and/or policies and ensuring their dissemination, as appropriate, throughout the company.
3. Maintain at least one print copy on premises, per location, of the **Institute Handbook**.
4. Possess the ability in each assembly location to access and print the **NAHAD Hose Assembly Guidelines Fabrication Guide** and **Design Guide** for each hose assembly group for which the company does business.
5. Possess the ability to effectively **conduct the appropriate hydrostatic, electrical conductivity, or other tests** of the finished assembly, as specified in the relevant Hose Assembly Guidelines.
6. Maintain an accurate and up-to-date **record of regularly-scheduled calibrations** for associated testing equipment.
7. Maintain a company **quality manual** that conforms to the standards listed in the Institute *Handbook*.
8. Maintain a minimum of one person, per location, that has successfully passed the NAHAD Hose Safety Institute **Handbook exam** for EACH hose assembly group in which the company does business (the company may designate different individuals to cover the various hose assembly groups).
9. Maintain a minimum of one person per location that has successfully passed the NAHAD Hose Safety Institute **Design & Fabrication exam** for EACH hose assembly group in

which the company does business (the company may designate different individuals to cover the various hose assembly groups)

10. Maintain a well organized and environmentally controlled **hose inventory** that meets or exceeds requirements for inspections and storage of hose as outlined in the Institute *Handbook* (storage area, humidity and temperature, hose stacking methods, and general cleanliness of work environment).
11. Utilize **hose tagging or identification methods** in conformance with the Institute *Handbook*.