**NCDA Board of Directors Conference Call**

**March 23, 2016**

**3:00 pm Eastern**

Meeting was called to order at 3:00 pm Eastern Time. Roll call was done:

**Present for the Meeting**

*Cynthia Marco-Scanlon, President*

*Mark Danaher, Past President*

*David Reile, President-Elect*

*Paul Timmins, President-Elect-Elect*

*Marilyn Maze, Treasurer*

*Deb Osborn, ACA Representative*

*Ray Davis, Trustee*

*Wendy LaBenne, Trustee*

*Brian Montalvo, Trustee*

*Hyung Joon Yoon, Trustee*

*Deneen Pennington, Executive Director*

**Missing**

*Carol Vecchio, Trustee*

*Ellen Weaver-Paquette, Secretary*

*Kathy Evans, Trustee*

**AGENDA**

1. Credentialing Board Organizing Committee: A list of potential candidates was provided by Marilyn. When Marilyn tried to form a Nominating Committee, all members wanted to be considered also for the Organizing Committee, so 5 of these on the list were involved in prioritizing the list. Marilyn focused on recruiting members from variety of work settings and who possess unique credentialing experiences. The board asked for 7 on the initial Organizing Committee and there were discussions about the candidates. The board agreed to ask Judy Hoppin, Aaron Leson, John Long, Carole Minor, Spencer Niles, Constance Pritchard, Lisa Severy, and Marilyn Maze to form the Organizing Committee. We need commitments from all about the workload and travel requirements. Marilyn will convene the Organizing Committee and plan its first meeting this spring at HQs.
2. Deneen provided an overview of the OmniPress electronic publishing contract and costs. Motion was made to allocate $16,070 for start-up of the e-publishing this year, and another $13,500 for next year, to enhance NCDA’s publishing capabilities. Moved by Marilyn; seconded by Deb – Motion was approved.
3. David reported on the work plan resulting from the DC Convening Meeting with Bill Symonds. Leo Reddy, Manufacturing Skills and Standards Board, has put together action items many of which involve NCDA. The committee is advocating for three main priorities 1) Development of credentials for 3 purposes a) career development advisors in every high school; b) career development coordinators who will function at the state and local levels and will be responsible for coordinating the advisors and become a liaison to employers, chambers, legislators etc. (not working with students; more supervisory in nature); c) career guides who will be responsible for training teachers quick techniques and provide in-service on how to infuse career development into their curriculum. 2) Development of training curriculum for these three levels and 3) Setting standards for a career planning app; provide standards to app developers for future use by students. A working group will form to work on these initiatives. Leo and other members are very committed to finding funding to run 5 pilots in 5 states to test its effectiveness. This could be a huge possibility for the Credentialing Board and may change the face of the US educational system. Brian Montalvo will be the Board Liaison for this initiative, working alongside Rebecca Dedmond and Niel Carey. Brian will send the working group information to the board to keep appraised.
4. Soldiers for Life – ILKA Technologies has been in contact with NCDA to ask for assistance in their bid for potential federal funding for the Soldiers for Life initiative. NCDA will play the role in identifying qualified trainers and career counselors for their training and credentialing needs of their military staff responsible for Veterans transitions. If ILKA wins the grant, the 12-month contract will start in July.

The Meeting was adjourned at 3:52 pm