

REGISTRATION FORM



THE JOY OF WORKING:
Positive Approaches to Work, Career, & Life
JUNE 28-30, 2017

NCD A Global Career Development Conference
June 28-30, 2017 • Orlando, Florida

Name _____

Name for Badge _____

Organization _____

Mailing Address _____

City/State/Zip/Country _____

Phone/Fax _____

Email _____
(please print email address clearly)

Please identify which constituency group best describes you:

- School Career Counselors & Specialists Independent Practice, B&I, and Agencies
 Higher Education Career Counselors & Specialists Counselor Educators & Researchers

Please check here if you are a first-time attendee.

Professional Development Institutes

On-site registration cannot be guaranteed. Space is limited. Fee is PER SERIES. PDIs are OPTIONAL and are not included in Conference Registration fees.

Series 1: Tues., June 27, 1:00 – 5:00 pm (please indicate selection)

- PDI #1 PDI #2 PDI #3 PDI #4 PDI #5

NCD A Member

NCD A Student/Retired/New Professional

Non-Member

Series 2: Fri., June 30, 1:30 pm – 5:30 pm (please indicate selection)

- PDI #6 PDI #7 PDI #8 PDI #9 PDI #10

NCD A Member

NCD A Student/Retired/New Professional

Non-Member

IMPORTANT: NCD A Headquarters will not accept registrations in the office after June 12. Please plan to register on-site if you wish to register after June 12, 2017.

	Registration 2/2/17 – 6/12/17	Late Registration After 6/12/17	TOTAL
NCD A Member	\$200	\$250	\$ _____
NCD A Student/Retired/New Professional	\$200	\$250	\$ _____
Non-Member	\$200	\$250	\$ _____
NCD A Member	\$200	\$250	\$ _____
NCD A Student/Retired/New Professional	\$200	\$250	\$ _____
Non-Member	\$200	\$250	\$ _____

Full Conference Registration, June 28-30, 2017

Includes all presentations, exhibits, breaks, and NCD A Party.
Professional Development Institutes must be purchased separately.

NCD A Member

NCD A Student/Retired/New Professional

Non-Member

NCD A Member	\$450	\$550	\$ _____
NCD A Student/Retired/New Professional	\$315	\$415	\$ _____
Non-Member	\$550	\$650	\$ _____

One-Day Registration

Includes all presentations, exhibits, and breaks for the specified day.

Please indicate: Wednesday Thursday Friday

NCD A Member

NCD A Student/Retired/New Professional

Non-Member

NCD A Member	\$250	\$350	\$ _____
NCD A Student/Retired/New Professional	\$250	\$350	\$ _____
Non-Member	\$250	\$350	\$ _____



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How to Register



Securely Online at
www.ncdaconference.org
(preferred method)
Major credit cards accepted.



Mail
Check or Credit Card accepted.
Send Registration Form and payment to:
NCDA, 305 North Beech Circle,
Broken Arrow, OK 74012



Fax
Purchase Order or Credit Card accepted.
Fax: (918) 663-7058

Confirmations will be sent via email.

Cancellation Policy

Cancellations received in writing prior to June 12, 2017 will be subject to a \$50 (US funds) processing fee. Due to costs incurred on your behalf, NO REFUNDS will be given after June 12. If paying via purchase order, your organization will be required to fulfill the Purchase Order even though you do not attend due to costs incurred on your behalf. Refunds will not be given for conference no-shows due to costs incurred on your behalf.

Substitutions

Substitutions will be accepted if received in writing from the original registrant by June 12, 2017. A letter from the original registrant authorizing the substitution must be emailed to nscrimsher@ncda.org or faxed to (918) 663-7058, along with the substitute's completed registration form, by June 12. The substitute's registration fee will be subject to pricing based on her/his NCDA membership status.

Questions?

Visit our website at www.ncdaconference.org
NCDA Headquarters at:
305 North Beech Circle, Broken Arrow, OK 74012
(866) 367-6232 (FOR-NCDA) or (918) 663-7060
Fax: (918) 663-7058 Email: nscrimsher@ncda.org

SPECIAL NEEDS

Please indicate any special needs you may have. Dietary Physical

Please provide a brief description of special needs: _____

AMBASSADOR PROGRAM

- I am interested in being an NCDA International Ambassador at the conference.
- I am an international participant and interested in having an NCDA Ambassador at the conference.

NCDA MEMBERSHIP

- Yes**, I would like to join/renew NCDA membership and save on my conference registration fees.

Regular Member (annual fee) \$85 \$ _____
For those who have an interest or involvement in career development.

Student Member (annual fee) \$35 \$ _____
Students enrolled in programs preparing them for counseling and other career development areas.

New Professional Member (annual fee) \$35 \$ _____
For graduates in their first year of employment in the career development field OR anyone new to NCDA regardless of employment history. New Professionals are offered reduced membership dues for a limit of one year.

SPECIAL EVENT TICKETS

Guest/Spouse NCDA Party # Needed _____ \$35 \$ _____

Registered attendees will receive one complimentary ticket to the NCDA Party. Additional tickets for guests or spouses must be purchased for entry to these events.

TOTAL DUE \$ _____

PAYMENT

- Payment must accompany registration form or registration will not be processed.
- Purchase Order Payments: A copy of PO must accompany registration form.
- Payment must be made in U.S. dollars. Foreign payment must include exchange fees.
- Foreign payments made by credit card will be charged a \$25 processing fee.
- Payment must be made payable to: National Career Development Association (FEI#: 52-6045839)
- A W-9 Form can be found at www.ncdaconference.org, click on Registration.

Check Credit Card Purchase Order # _____

Credit Card Number _____

Expiration Date _____ Security Code _____

Cardholder Name _____

Billing Address of Cardholder _____

City, State, Zip, Country _____

Signature _____

