**NCDA Technology Committee**

**March 15, 2018**

Barbara Thomson, Co-Chair, thomson.barbara@rutgers.edu

Kathyy Battee-Freeman, Co-Chair, kathyy@uis.edu

**Committee Members:**

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| --- | --- |
| Amy Thul-SiglerAshley WattsBarbara ThomsonChristopher BelserCindy MillerDarrin CarrDawna Reeves Elizabeth MatthewsEllen Weaver PaquetteElliot SchoenbergGena LeistenGordon HelleJanet Wall | Katherine (Kathyy) Battee-Freeman Kris KirilovaLisa RaufmanLynn AtanasoffLynne OrrMark ZammutoMatt HendersonMelissa VenableRaza AbbasShirley RoweStacie JeffirsSherry Rhinehart |

**Committee Activities to Date:**

* Held Fall planning meeting between Co-Chairs, Barbara Thomson and Kathyy Battee-Freeman
* Emailed committee members to gather tech tips for newsletters, collect member information/ titles/organizations/locations/current technical issues and interests, created excel file with member information
* Held December committee conference call, discussed current technical issues and interests, upcoming NCDA conference
* Participated in fall NCDA committee conference call
* Created spreadsheet on NCDA Standards web content for possible review, obtained original content creation dates for relevant technical information
* Developed email message to send to NCDA vendor inquiries, directing them to NCDA online form to submit requests to review vendor resources, sent to one vendor
* Held January planning meeting between Co-Chairs, Barbara Thomson and Kathyy Battee-Freeman
* Scheduled next full committee conference call for March 8
* Responded to NCDA member inquiry regarding developing online forms for contest submissions, facilitated partnership between member and NCDA leadership team
* Collected 4 tech tips for newsletters, submitted 3 tech tips for recent newsletters

**Projected Plan through September**

* Select, review, and make update suggestions to dated NCDA technical web page content
* Prepare for upcoming NCDA conference
* Attend conference, make presentations, attend committee meetings during conference
* Collect and develop future tech tips
* Respond to member technical inquiries