



INCEDA 10019 Houston-TX

GLOBAL CAREER DEVELOPMENT CONFERENCE June 27-29, 2019 Creating Career Interventions to Break Barriers:
Empowering Lives and Achieving Equity

EXHIBIT DATES
June 27-28

CONFERENCE DATES
June 27-29

EXHIBITOR PROSPECTUS



Marriott Marquis Houston 1777 Walker Street Houston, TX 77010

The NCDA Global Career Development
Conference welcomes exhibitors and
sponsors from public and private corporations,
government agencies, educational institutions,
and professional associations who offer careerrelated products and services such as books,
media, computer-based systems, assessment
instruments, and online services. Check out our
sponsor packages and high visibility exhibit
spaces! Additional marketing options are also
available.

WHO

ATTENDS THE NCDA GLOBAL CONFERENCE?

A wide variety of professionals attend this conference each year.

THESE PROFESSIONALS INCLUDE:

Career Center Counselors,
School Counselors, Private Practice Career
Counselors, Counselor Educators, Human
Resource Professionals, Career Coaches,
Workforce Development Personnel,
Government/Military and
Corrections Counselors, and
other Career
Service Providers.

EXHIBITOR BENEFITS

- ★ Company listing and description on the NCDA Conference website and in the conference program book
- ★ Two complimentary conference registrations per booth
- ★ Grab and Go lunch in Exhibit Hall
- ★ Morning beverages in Exhibit Hall
- ★ Promotional opportunities
- ★ Free link to your company website on the virtual Exhibit Hall on the NCDA Conference page

WHY EXHIBIT?

- ★ Increase your return on your investment
- ★ Gain client referrals
- ★ Meet potential clients face-to-face
- ★ Network with attendees during lunch and numerous breaks
- ★ Expand sales to interested and involved attendees
- ★ Present new products in an innovative environment
- ★ Support career development practitioners and educators
- ★ Give product demonstrations

PRICING INFORMATION:

Premier Booths \$1500

Regular Booths: \$1350

(\$100 discount for each additional booth)

BOOTHS INCLUDE:

- Two complimentary

 Conference registrations
- 8' x 10' Booth
- 6' Skirted Table
- Two Chairs

- One Wastebasket
- Identification Sign
- WIRELESS
 INTERNET
 INCLUDED





Marriott Marquis Houston 1777 Walker Street • Houston, TX 77010

Reservations: 1 (713) 654-1777

Group Rate: \$189 plus state/local tax

Currently 17%, subject to change without notice.

Reservations must be made by June 3, 2019 or until group block is full (whichever occurs first) to receive the group rate. Please refer to National Career Development Association when making reservations to receive the group rate. All reservations placed after this cut-off date will be accepted at the hotel's prevailing rate, based on availability.

PAST NCDA CONFERENCE EXHIBITORS AND SPONSORS

12Twenty ACT, Inc.

AARP

Alliance of Career Resource Professionals (ACRP)

American Counseling Association (ACA)

American Counseling Association Insurance Trust

AmeriCorps VISTA

ASVAB CÉP

Automation Federation

Awato

Beyond B-School

Binghamton University

Bronze Eagle Publications

Bureau of Labor Statistics

California Southern University

CandidCareer.com

CareerAndTalentHub.com

CareerCycles

CareerSafe

Career Coach Institute, LLC

Career Cruising

Career Development Network

Career Fair Plus CareerGuy.com

CareerLeader

Career Liftoff Interest Inventory Career Management Alliance

Career Marketing Techniques

CareerOneStop

Careerplanner.com, Inc.

Career [RE]Search Group

Career Shift LLC

CareerTeam

Career Thought Leaders

Center for Credentialing and Education

Center on Education and Work

CERIC

Certiport

College Measures

College Transition Publishing

Columbia Southern University

Core Passion, Inc.

CPP. Inc.

CRG Consulting Resource Group International, Inc.

CSO Research, Inc.

Dewey Color System

Digital Revolutions

DiscoverPolicing.org Echoing Green

EdITS Publishing

Education Career Services, LLC

Educational Testing Service

Elevate, Inc.

Elevations for Students

Emerald Career Publishing

Expo Enterprise, Inc.

Federal Bonding Program

Federal Deposit Insurance Corporation

Feel Good, Inc.

Find Your Grind

FOCUS 2 Online Career Assessment &

Major Exploration System

FOCUS 2 Career and Education Planning

FranNet

Fridayd, LLC

GoinGlobal

Goodheart-Wilcox Publisher

GradLeaders

Grand Canyon University

Greenwood Associates

Harrison Assessments

High Frequency Living

Hobnob

How I Compare

ILOSTMYJOB.COM

indoCo, LLC

Indigo by Watershed, Inc.

Inspired Business Institute

intoCAREERS

InterviewStream.com

IPAT

|ibber|obber.com

JIST Publishing

Job Corps

Job-Hunt.org

Jobscan

Jobs Connected

Jobshop, Inc.

Kuder, Inc.

Learning Express, LLC

Life After Graduation

Life Reimagined

Lighthouse Assessments

McGraw-Hill/Contemporary

Mining Your Metaphors

National Career Pathways

National Court Reporters Association

OneLifeTools

OUT for Work

PAR. Inc.

Passport Career.com

Peak-Careers

Pearson

Pearson Assessments

Personality Dynamics, LTD.

PurpleBriefcase.com

Purposely, Inc.

Resume Place

Resume Writing Academy

ResuMiniMe

Resume Writing Academy/Career Thought

Leaders

Relevant Classroom

R/S Foundation

Russian Blue Diamond

SkillScan

Sparkpath

Talent Matters

The Center for Work Ethic Development

The Grove Consultants International

The Highlands Company

The National Resume Writers' Association

The National Society of Leadership and Success

The Omnia Group

The Resume Place, Inc. The Washington Center

Thrive Academics

Trumotivate

Tuapath

TypeFocus Internet, Inc.

University of the Rockies US Army Recruiting Education Division

US Fish and Wildlife Service

Vault.com

Vocational Research Institute

Welfare Peer TA Network

Walden University

Wonderlic

Workplace Coach Institute, Inc.

Xap Corporation

Yanset Career Development

Yellowstone National Park Lodges

Zeiders Enterprises

EXHIBIT HALL SCHEDULE





WEDNESDAY JUNE 26, 2019

8:00 am - 1:00 pm 1:00 pm - 5:00 pm Decorator Set Up Exhibitor Set Up



THURSDAY JUNE 27, 2019

7:30 am - 5:00 pm 11:15 am - 12:30 pm

I:30 pm - 3:30 pm

5:00 pm - 6:30 pm

Grab n Go Lunch in Exhibit Hall Exhibit Hall CLOSED for General Session

Welcome Reception

Exhibit Hall Open

JUNE 28, 2019 7:30 am – 4:30 pm Exhibits Open

9:00 am – 10:45 am Exhibit Hall CLOSED for General Session

5:30 pm – 8:00 pm Exhibitor Tear Down

FRIDAY

CONFERENCE AT-A-GLANCE

Conference event times are subject to change. For updated conference information please visit our website at www.ncdaconference.org

TUESDAY, JUNE 25, 2019

8:00 am – 5:00 pm
8:00 am – 5:00 pm
NCDA Supervision Training
NCDA Board of Director's Meeting
NCDA Facilitating Career Development
Master Trainer's Training
NCDA Facilitating Career Development
Master Training
NCDA Credentialing Commission
Counselor Educator Academy
Conference Registration Open

WEDNESDAY, JUNE 26, 2019

7:30 am - 5:30 pm Conference Registration Open 8:00 am - 5:00 pm International Symposium 8:00 am - 12:00 pm NCDA Facilitating Career Development Master Trainer's Training 8:00 am - 5:00 pm NCDA Supervision Training 8:00 am - 5:00 pm NCDA Credentialing Commission 8:00 am - 5:00 pm NCDA Training and Education Council Meeting 8:00 am - 5:00 pm Counselor Educator Academy 8:00 am - 12:00 pm Professional Development Institutes 12:00 pm - 1:30 pm NCDA Leadership Academy Luncheon 12:00 pm - 1:30 pm Lunch On Your Own 1:00 pm - 5:00 pm **Exhibitor Setup** 1:30 pm - 5:30 pm Professional Development Institutes 1:00 pm - 5:00 pm State Leadership Training 1:00 pm - 5:00 pm Leadership Academy Class of 2019 and Class of 2020 5:30 pm - 6:30 pm NCDA Committee Chair Meeting 6:30 pm - 8:30 pm NCDA Publications Development Council 7:00 pm - 8:30 pm International Reception—Invitation Only

THURSDAY, JUNE 27, 2019

7:30 am - 5:00 pm Conference Registration Open 7:30 am - 8:30 am Coffee Break in Exhibit Hall 7:30 am - 5:00 pm Exhibit Hall Open 8:30 am - 9:30 am First Timer's Meeting 9:45 am - 11:00 am Constituency Meetings Grab and Go Lunch in Exhibit Hall 11:15 am - 12:30 pm 11:30 am - 12:30 pm Committee Meetings 11:30 am - 1:15 pm NCDA FCD Master Trainer and Instructor Trainer Meeting 1:30 pm - 3:30 pm **OPENING GENERAL SESSION** (Exhibit Hall Closed) 3:45 pm - 5:00 pm Presentation Series I 5:00 pm - 6:30 pm Welcome Reception

FRIDAY, JUNE 28, 2019

7:30 am - 5:00 pm Conference Registration Open 7:30 am – 4:30 pm Exhibit Hall Open 7:30 am – 8:30 am Coffee Break in Exhibit Hall 7:30 am – 8:30 am Annual NCDA Membership Meeting 9:00 am - 10:45 am SECOND GENERAL SESSION (Exhibit Hall Closed) 11:00 am - 12:30 pm Brain Trust Reception-Invitation Only 11:00 am - 12:15 pm Presentation Series II 12:15 pm - 1:30 pm Lunch On Your Own 1:30 pm - 2:45 pmPresentation Series III 3:00 pm - 4:15 pm Presentation Series IV 4:30 pm - 5:45 pm Presentation Series V 6:00 pm - 8:00 pm NCDA Party

SATURDAY, JUNE 29, 2019

7:30 am – 8:15 am
8:00 am – 12:00 pm
8:00 am – 8:30 am
8:30 am – 9:45 am
10:00 am – 11:15 am
11:30 am – 1:00 pm
1:00 pm

CCSP/GCDF Networking Session
Conference Registration Open
Coffee Break
Presentation Series VI
Presentation Series VII
CLOSING GENERAL SESSION
Conference Adjourns



SPONSORSHIP PACKAGES

Do you want to <u>maximize</u> your marketing opportunities at the premiere gathering of career development professionals?

Consider the following packages that are designed to highlight your products and services.

NCDA PARTY SPONSOR \$25,000

- Recognition and signage at NCDA Party (open to all convention attendees)
- One 8'x10' premier booth (based on availability)
- Full page ad on inside front cover of conference program book
- Full page color ad on cover two, three, or four of fall or winter Career Developments magazine
- ✓ One set of pre— or post conference participants' list INCLUDING EMAILS (Only available to Platinum, Gold, Silver, Lunch and Party Sponsors)
- Four complimentary conference registrations
- One piece of company literature placed in 1,000+ registration bags (Only available to Sponsors)
- Recognition from podium during opening general session
- Listing with 100 word description and company logo in conference program book and on Virtual Exhibit Hall
- Link on NCDA's conference website
- Recognition in a sponsor thank you ad in fall Career Developments magazine

GRAB AND GO LUNCH SPONSOR \$15,000

- Recognition and signage at Grab and Go Lunch
- ★ One 8'x10' premier booth (based on availability)
- Full page ad on back cover on conference Program Book
- Full page color ad on cover two, three or four of fall or winter

 Career Developments magazine
- ★ One set of pre— or post—
 conference participants' list
 INCLUDING EMAILS (Only
 available to Platinum, Gold, Silver,
 Lunch and Party Sponsors)
- Four complimentary conference registrations
- One piece of company literature placed in 1,000+ registration bags (Only available to Sponsors)
- Recognition from podium during opening general session
- Listing with 100 word description and company logo in conference program book and on Virtual Exhibit Hall
- Link on NCDA's conference website
- Recognition in a sponsor thank you ad in fall Career Developments magazine

PLATINUM SPONSOR \$10,000

- Morning Beverage Break sponsor
- One 8'x 10' premier booth (based on availability)
- Full page ad on inside back cover of conference Program Book
- Full page color ad on cover two, three or four of fall or winter Career Developments magazine
- One set of pre─ or post─ conference participants' list INCLUDING EMAILS (Only available to Platinum, Gold, Silver, Lunch and Party Sponsors)
- Four complimentary conference registrations
- One piece of company literature placed in 1,000+ registration bags (Only available to Sponsors)
- Recognition from podium during opening general session
- Listing with 100 word description and company logo in conference program book and on Virtual Exhibit Hall
- Link on NCDA's conference website
- Recognition in a sponsor thank you ad in fall Career Developments magazine



FOR MORE INFORMATION CONTACT:
Alicia Cheek
NCDA Conference Exhibits Coordinator
305 N. Beech Circle, Broken Arrow, OK 74012

Phone: (918) 663-7060 Fax: (918) 663-7058 acheek@ncda.org

GOLD SPONSOR \$5,000

- One 8'x10' premier booth
- Full page ad in conference program book
- Half page color ad in fall or winter Career Developments magazine
- One set of pre— or post conference participants' list INCLUDING EMAILS (Only available to Platinum, Gold, Silver, Lunch and Party Sponsors)
- Two complimentary conference registrations
- One piece of company literature placed in 1,000+ registration bags (Only available to Sponsors)
- Recognition from podium during opening general session
- Listing with 100 word description and company logo in conference program book and on Virtual Exhibit Hall
- Link on NCDA's conference website
- Recognition in a sponsor thank you ad in fall *Career Developments* magazine

SILVER SPONSOR \$3,000

- Half page color ad in Conference Program Book
- Half page color ad in fall or winter Career Developments magazine
- ★ One set of pre— or post conference participants' list INCLUDING EMAILS (Only available to Platinum, Gold, Silver, Lunch and Party Sponsors)
- Two complimentary conference registrations
- ✓ One piece of company literature placed in 1,000+ registration bags (Only available to Sponsors)
- Recognition from podium during opening general session
- Listing with 100 word description and company logo in conference program book and on Virtual Exhibit Hall
- Link on NCDA's conference website
- Recognition in a sponsor thank you ad in fall Career Developments magazine

BRONZE SPONSOR \$1,500

- One third page color ad in fall or winter Career Developments magazine
- One set of pre− or post− conference participants' list (mailing address only, no emails)
- One complimentary conference registration
- One piece of company literature placed in 1,000+ registration bags (Only available to Sponsors)
- Recognition from podium during opening general session
- Listing with 100 word description and company logo in conference program book and on Virtual Exhibit Hall
- Link on NCDA's conference website
- Recognition in a sponsor thank you ad in fall Career Developments magazine

Silver and Bronze Sponsor Packages do not include booth space.

ADDITIONAL SPONSORSHIP OPPORTUNITIES

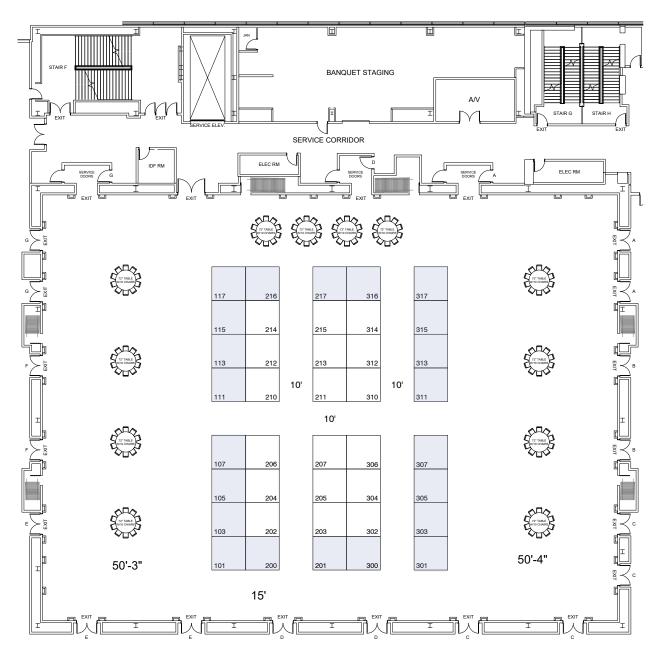
Includes recognition from the podium during opening general session, at the sponsored event, and in the conference program book.

- Constituency Group (4 available) \$1,000
- Lanyard Name Tag Holders \$2,000
- Conference Notepads \$1,500
- Refreshment Breaks \$1,000 (4 available)
- Conference Tote Bags \$3,000
- Take—One Literature \$500
 One piece of literature to be displayed on the sharing tables (1,000 copies)

For updated conference information visit our website at www.ncdaconference.org

EXHIBIT HALL FLOOR PLAN





PREMIER BOOTH NUMBERS:

101, 103, 105, 107, 111, 113, 115, 117, 216, 217, 316 200, 201, 300, 301, 303, 305, 307, 311, 313, 315, 317

For more information contact:

Alicia Cheek

NCDA Conference Exhibits Coordinator 305 N. Beech Circle, Broken Arrow, OK 74012 Phone: (918) 663-7060 Fax: (918) 663-7058 acheek@ncda.org



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Name of Organization: (As you wish it to appear on your sign, limited to	o 26 characters and/or spaces)			
Contact Person(s):(Person who should receive all exhibit informat	ion/Person who will be on site at confere	nce booth)		
Address:				
City/State/Zip:				
Phone:	Fax:	Email:		
URL Website Address (required for Virtua	I Exhibit Hall link):			
Booth Preferences: Ist Choice:	2nd Choice:	3rd Choice:		
Exhibitor's Name Badge (for complimenta	ry registration):			
Exhibitor's Name Badge (for complimenta	ry registration):			
Exhibit–Only Badge (\$50 charge):				
BOOTH DESCRIPTION:	ORDERING INFORMATION:			
Please provide a 50–word description for inclusion in the conference program book and virtual exhibit hall. Email to acheek@ncda.org or attach a separate sheet of paper with your description with reservation form.	FULL PAYMENT is required to confirm and reserve your space at the NCDA Global Career Development Conference. No spaces will be held or assigned without full payment. Spaces available on a first come, first served basis. Premiere Booth (8'x10'): \$1,500 Regular Booth (8'x10'): \$1,350 (\$100 discount for each additional booth) Exhibit Only Badge \$50 (exhibitor only badge allows additional exhibitors in the exhibit hall only)			
PAYMENT INFORMATION:				
Credit Card: MasterCard Visa	American Express	Check (make check payable to National Career Development Association)		
FEI#:				
Name on Card:				
Card #:				
Security Code (3 digit number on back):		Expiration Date:		
Billing Address:				
gnature: Date:				
EXHIBITOR'S ACCEPTANCE: I, conditions contained in the exhibiting	, the autl g brochure.	norized representative of the firm name above, agree to all terms and		
Exhibitor Signature		Date		



Alicia Cheek, NCDA Conference Exhibits Coordinator 305 North Beech Circle, Broken Arrow, OK, 74012 Fax: (918) 663–7058 For more information, contact Alicia Cheek (918) 663–7060 or acheek@ncda.org.

TERMS AND CONDITIONS



- 1. FLOOR PLAN. All dimensions and locations shown on the floor plan are believed, but not warranted, to be accurate. The Exhibit Management (NCDA) reserves the right to make such modifications as may be necessary to meet the needs of the exhibitors, the conference program, or safety regulations.
- 2. CANCELLATION OF SHOW. In the event that fire, strike or other circumstances beyond the control of the Exhibit Management (NCDA) cause the conference or the exhibits or sponsored events to be cancelled, full refund of rental fee will be made.
- **3. CANCELLATION OF EXHIBIT.** In the event that written notification of intent to cancel the exhibit contract is received by April 15, 2019, (NCDA Conference Exhibits, 305 N. Beech Circle, Broken Arrow, OK, 74012; or fax 918.663.7058), the exhibitor fees paid by the exhibitors will be refunded, less a \$100 service charge. No refunds will be given after April 15, 2019.
- 4. FIRE AND SAFETY REGULATIONS. All local regulations will be strictly enforced, and the exhibitor shall meet and observe all such regulations and assume all responsibility for compliance with them. All furnishings shall meet and observe all such regulations and assume all responsibility for compliance with them. All furnishings, decorations and booth equipment must be fireproofed and electrical wiring must meet the requirements of the exhibit service contractor. No combustible materials or other substance prohibited by the regulations shall be used or stored in or around exhibit booths.
- 5. APPEARANCE AND ACCEPTABILITY OF EXHIBITS. Any part of the exhibit that does not lend itself to an attractive appearance such as an unfinished side, must be draped at the exhibitor's expense. All exhibits shall be to serve the interests of the participants of the National Career Development Association Global Conference, shall be operated in a way that will not detract from other exhibits, and shall be arranged so that they do not obstruct the general view, nor hide other exhibits. Conference management reserves the right to require the immediate withdrawal of any exhibit, which it believes to be offensive or injurious to the purpose of the Association.
- 6. INSTALLATION AND DISMANTLING OF EXHIBITS.

 All installation and dismantling of exhibits must be carried out during the time indicated in the accompanying exhibit information. Freeman is the exclusive provider of labor for installation and dismantling of the exhibits.

- 7. RESTRICTIONS ON THE USE OF SPACE. No exhibitor shall sublet, assign, or share any part of the space allocated without the written consent of conference management. Solicitations, demonstrations, signs and related activities and materials must be carried out within the bounds of their respective booths. Operation of sound devices is allowed if the exhibitor complies with restrictions of loud music. The exhibitor must surrender space occupied in the same condition it was at the time of occupation.
- **8. EXPOSITION SERVICES.** Conference Management has hired Freeman to act as the sole exhibit service company of the National Career Development Association Global Conference. Conference Management is in no way responsible for the dealings between the service company management, floor manager, and the exhibitors.
- LABOR. Freeman is the exclusive provider of labor for this
 event. Information regarding specific regulations that are
 applicable may be obtained from the exhibit service company.
- DRAYAGE. All shipments of exhibit materials must be made to the official drayage company as indicated in the exhibitor service kit.
- 11. LIABILITY. The exhibitor assumes full responsibility and liability for damages to persons or property connected with the exhibitor's display or caused by the exhibitor's agents or employees. Exhibitor agrees to hold harmless, indemnify and defend the National Career Development Association and the Conference Hotel and their respective employees and agents against any claims or expenses arising out of the use of the exhibition.
- 12. SECURITY. Conference management will provide a security service during the time the exhibits are not open and the hotel will secure the exhibit area during the time that the exhibits are open. However, providing such security shall not be construed to be any assumption of obligation or duty with respect to the protection of the property of exhibitors, which shall at all times remain in the sole possession and custody of each exhibitor and shall be the sole responsibility of each exhibitor.
- **13. NON-DISCRIMINATION**. NCDA will not knowingly accept exhibits or advertisements that discriminate on the basis of race, color, sex, religion or creed, national origin, sexual orientation, disability or age.





SPONSOR FORM

National Career Development Association 2019 Global Career Development Conference Houston, TX • June 27-29, 2019

Company:					
Contact Person:					
Address:					
			Email:		
URL Website Address (requir	ed for Virtual Exhibit Hall link):				
			Date		
Please e-mail a 100-wo	Or attach a separ	rate p	o for the virtual exhibit hall and conference poiece of paper with your description. Jum, Gold, Silver and Bronze Sponsorship Packa		
 NCDA Party: \$25,0 Exhibit Hall Grab ar Platinum Sponsor: \$5,0 Gold Sponsor: \$5,0 Silver Sponsor: \$3,0 Bronze Sponsor: \$ Pre-Conference Months 	nd Go Lunch: \$15,000 \$10,000 000		Take-One Literature: \$500 Lanyard Name Tag Holders: \$2,000 Conference Notepads: \$1,500 Refreshments Breaks: \$1,000 (4 available) Conference Giveaways: \$1,000 Conference Tote Bags: \$3,000	Constituency Group Sponsors: \$1,000 each (Check all that apply) School Career Counselors & Specialists Higher Education Career Counselors & Specialists Agency Business and Industry Private Practice Counselor Educators & Researchers Graduate Students	
PAYMENT INFORI Credit Card:	MATION: rd Visa American Express		Check (make check payable to National Can	eer Development Association)	
Name on Card:					
ecurity Code (3 digit number on back): Expiration Date:					
Billing Address:					
	ature: Date:				

Note: Full payment is due in order to reserve your sponsorship. No sponsorships will be held without full payment.

Please complete and return this form with payment to:

Alicia Cheek, NCDA Conference Exhibits Coordinator 305 North Beech Circle, Broken Arrow, OK 74012

Phone: (918) 663-7060 Fax: (918) 663-7058 Email: acheek@ncda.org





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Marriott Marquis Houston, 1777 Walker Street, Houston, TX 77010

Company Contact:					
Company Name:					
Contact Person for Ad:					
Address:					
City/State/Zip:					
Phone: Fax:		_ Email:			
ADVERTISING RATES IN CONFERENCE PROGRAM	BOOK	Advertising Due Dates			
Please check desired ad size:	4–Color	Conference Program advertising form is due by April 1, 2019. Fax form to NCDA Exhibits at			
Full Page Ad (7.5" w x 9.5" h)	\$700	(918) 663–7058. Ad copy is due by April 1, 2019. Email ad to acheek@ncda.org.			
Half Page Ad – Horizontal (7.5" w x 4.5" h)	\$550	_			
☐ Third Page Ad – Square (4 3/4" x 4 3/4")	\$450	NCDA's Digital Marketing vendor, MultiView, offers additional advertising via the NCDA Homepage.			
☐ Third Page Ad – Vertical (2 1/4" w x 9 7/8" h)	\$450	Contact Alicia Cheek for more information.			
☐ Inside Front Cover * (cover 2) if available**	\$1,150	acheek@ncda.org or (918) 663–7060.			
Inside Back Cover * (cover 3) if available**	\$995	Ad File Requirements			
Outside Back Cover * (cover 4) if available**	\$1,150	High Resolution (300 dpi) PDF print files are			
* COVER SPECS: Non-bleed: 7.5" w x 9.5" h • Bleed	preferred (can be e–mailed).				
**Preference given to sponsors. PAYMENT — SUBMIT PAYMENT IN FULL WITH CONFERENCE PROGRAM ADVERTISING TOTAL \$ Credit Card: MasterCard Visa American Express	Check (make che	ck payable to National Career Development Association)			
FEI#:					
Name on Card:					
Billing Address:					
Card #:					
Security Code (3 digit number on back):	ty Code (3 digit number on back): Expiration Date:				
Signature:	Date:				

MAIL OR FAX COMPLETED INSERTION ORDER BY APRIL 1, 2019 TO:

Alicia Cheek
NCDA Conference Exhibits Coordinator
305 North Beech Circle
Broken Arrow, OK 74012

Fax: (918) 663–7058 Email: acheek@ncda.org Phone: (918) 663–7060





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Join us at the Marriott Marquis in Houston, TX!



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Be a part of the largest gathering of career development professionals. Highlight your products and services to professionals in the field.

For more information on exhibiting, sponsoring or advertising: Alicia Cheek at (918) 663–7060 or acheek@ncda.org

www.ncdaconference.org