**NCDA COMMITTEE REPORT FORMAT**

**COMMITTEE/COUNCIL NAME:**

**COUNSELOR EDUCATOR ACADEMY**

**3/1/2022**

**For Committees:**

Melinda Gibbons, PhD, NCC

450 Claxton Building, EPC

University of Tennessee, Knoxville

Knoxville, TN 37996

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**Committee Activities to Date**

* Collected sample syllabi and favorite class activities from CEA alum for placement on NCDA website
* Working with Melanie to get these posted effectively
* Surveyed alums regarding attendance at NCDA 2022 conference to make informed decision about reception
* Worked with NCDA leadership to rethink reception for a smaller group
* Submitted roundtable presentation proposal to promote CEA
* Communicated with various alums and others interested in CEA as needed

**Projected Plan/Work Completed through September 30.**

* Continue developing CEA handbook
* Plan for small reception at NCDA conference
* Present roundtable on CEA at conference
* Identify co-chair

**Budget Requests:**

None at this time.