

## Welcome to the Course

**This course is one of a three-part series of diversity, equity, and inclusion (DEI) topics. The purpose of the course is to define inclusive language, discuss its role in career development for students and clients, and identify tangible ways to encourage and implement inclusive language in the workplace.**

Diversity, equity, and inclusion is an all-consuming topic that impacts communities and citizens across the world. The NCDCA tries its best to incorporate global perspectives within its materials. However, please note that the data, resources, and materials referenced in this microcourse focus on U.S. perspectives. Because of this, we ask learners to consider the unique social and cultural issues and systems of oppression that exist in their own country in addition to the perspectives mentioned here. Additionally, the NCDCA also recognizes that language and understanding of diversity, equity, and inclusion are ever-changing and we endeavor to make every effort to keep this material updated to meet the changing times.

## Learning Objectives

After completing this course, you should be able to:

- Recall the basic definition of inclusive language.
- Describe why inclusive language is important for career development and workplace communication.
- Identify the benefits of inclusive language for students and clients across career settings.

## Course Structure

Course components include:

- Course Introduction
  - Course Navigation
- Course Content
  - What is Inclusive Language?
  - Why Inclusive Language Matters in the Workplace
  - Practice Activity
- Explore Additional Resources
- Learning Assessment
- Course Wrap-Up
  - Print or Download Certificate of Completion
  - Explore Other CE Opportunities
  - Feedback Survey

## DEI: Use of Inclusive Language [DEI001]



### In This Course You Will:

- Review course materials and resources
- Take a quiz
- Print or download a certificate of completion
- Complete a feedback survey

### Assessment

- 7-question quiz
- A score of 80 is required for course completion.
- You may take the quiz as many times as necessary; no time limit.

### Course Acknowledgements

- Content and Assessment - Cobretti D. Williams, PhD
- Course Reviewers. Cheryl Love, PhD; Sharon Givens, PhD

### Continuing Education Credits

- 1 CE
- You can download and print a certificate of completion for this course after completing all required components.

