

Bylaws Committee Charter

Committee Purpose:

The Ohio ACEP Bylaws Committee is responsible for recommending amendments to the bylaws and assuring compliance with National ACEP model bylaws and state law.

Committee Member Appointment:

Committee membership is open to active members interested in attending and participating in meetings. Members are asked to apply for committee work through the Committee Interest Form on the Ohio ACEP website. The Ohio ACEP president and committee chair review committee applications and make recommendations for approval.

Committee Chair & Board Liaison:

The Committee Chair is appointed by the Ohio ACEP President. A Board member is also selected by the President to serve as a Board liaison on the committee.

Responsibilities:

The role of the committee is to routinely review the bylaws; assure compliance with National ACEP and recommend amendments if a potential change is identified by staff or the Board of Directors. Amendments must be reviewed and considered by the Board of Directors in advance of the Annual Meeting to allow adequate communication time to the members as described in the bylaws. Pre-Approval of the amendments by National ACEP is recommended prior to the membership vote.

Committee Meetings:

The committee will meet as often as the committee chair and the committee staff liaison deems necessary to perform the committee's objectives throughout the year. All meetings will take place virtually.

Relationship to Other Leadership Groups:

- Reports directly to the Board of Directors