

Thank you for your interest in participating in the 2023 Ohio ACEP Poster Competition. This year's competition will be 100% virtual utilizing a showcase portal in the PheedLoop platform.

**Poster presenters will be required to upload the following items to the virtual platform:**

- 1.) **Abstract as a PDF:** the abstract you submitted with your application
- 2.) **Poster as a PDF:** created in the same manner/format as a poster presented on-site
- 3.) **Video of Presentation:** 2 to 3-minute MP4 recording made in PowerPoint or Zoom  
(*Note:* This recording can be made using PowerPoint with synched audio or by using Zoom. Your recording should highlight key findings, data and results to further support your virtual poster.)

**Video Recording Tools – Recommended Options to Create an MP4 File**

Since we are utilizing a third-party virtual conference platform, we will not be able to accept other file types. For options below, there are numerous instruction videos on YouTube:

**Option 1: Create a Video/Audio Using PowerPoint**

Create your poster slides in PowerPoint including timings and audio and then save your file. Export it as a VIDEO and it will save your animations, audio, timings etc.

**Option 2: Create a Basic Recording Using Zoom**

To make a recording, simply login to your account (you can obtain a free account if you don't have one). Click "Host a Meeting" with Video On. Then click Share Screen to share your PowerPoint slide. You will see a side-by-side view of your poster and a window showing you as a speaker. When you are ready to present, click the record button. When you are finished, click Stop Recording and your file will save to the cloud or your local computer.

***Upon acceptance to the competition, poster presenters will be provided with details outlining the instructions to upload the recording and additional files to the platform.***

**Timeline**

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|------------------|---|
| <b>June 20</b>   | Presenters will be notified of acceptance and provided access to the PheedLoop portal   |
| <b>July 31</b>   | Deadline for presenters to upload content to the system   |
| <b>August 10</b> | Winners Notified - <b>Winners will be asked to present their poster presentation using PowerPoint in-person at the August 16 Residents' Assembly.</b> |
| <b>August 16</b> | Residents' Assembly   |

**Posters Will Be Judged On**

- Originality/Creativity
- Overall Content/Poster Layout
- Study Design/Methodology
- Impact or Significance to EM
- Recorded Presentation of Poster

**Judging Process**

Judges will review and score poster submissions the week prior to the event. Judges will score posters based on the content you upload (abstract, poster and video presentation). There will be no one-on-one interaction with judges. Winners will be notified prior to the event and announced and recognized in the virtual platform. All participants will be emailed a certificate of participation.

**Poster presenters are encouraged to attend Residents' Assembly to view other virtual posters, listen to lectures and visit exhibitors! The event will be held at the Renaissance Columbus Westerville Polaris Hotel.**