

A MESSAGE FROM

Dealer LICENSING



Print-on-Demand (POD) Temporary Tags

Tired of running low on temporary tag inventory and having to wait to receive your new order? Stress no more!

The BMV will be implementing the new print-on-demand temporary tag, which will allow you to print the temporary tag and registration right at your dealership. In addition, that means you no longer will need to wait for delivery of temporary tags.

HOW IT WORKS:

Ordering Temporary Tags – The process of ordering temporary tags has not changed at all. You will still place your order for the number of temporary tags desired and complete the payment. Once the payment has been approved, the Dealer System will issue a range of temporary tag numbers that will immediately be available for issuance by the dealership.

Reporting and Printing Temporary Tags – The process of reporting temporary tags has minimal changes for POD.

- Sign into the Dealer System
- On your dashboard, choose the Print-on-Demand Temporary Tags box
- On the Temporary Tag Menu, select Report
- Choose the most current inventory range and the Dealer System will assign the next available temporary tag
- Fill in the application information, just as you do today

Make sure to VERIFY ALL vehicle and customer information is correct. This information is immediately reported to Law Enforcement Systems.

There will be **two** PDF's that will need to be printed out by the dealership:

PAGE 1: The temporary tag (top half sheet) and the customer's registration (bottom half sheet)

PAGE 2: The dealership copy of the registration that must be signed by the customer and maintained in dealer records for three years

NOTE: *Instructions will follow this notice regarding usage of your current temporary tag stock. No refunds will be issued for the current stock.*

Date of POD Temporary Tag release will be announced soon.