

3701-76-07

**Requirements for certificate of registration renewal.**

(A) Registrants shall apply annually for their certificate of registration renewal.

(1) Registrants shall be notified of the upcoming renewal deadline no later than thirty days prior to the annual expiration date of a registrant's current certificate of registration.

(2) All certificates of registration shall expire each year on the assigned expiration date unless renewed pursuant to section 4736.11 of the Revised Code and the rules adopted under Chapter 3701-76 of the Administrative Code.

(3) A registration expires by operation of law at the end of the specified one year period, after which reinstatement, in accordance with rule 3701-76-04(C) of the Administrative Code is required. Registrants may not practice environmental health once a certificate of registration expires until it is reinstated by the director of health.

(B) Each application for renewal shall be accompanied by the fee prescribed in section 4736.12 of the Revised Code and evidence that the registrant meets the continuing education requirements as set forth by the director of health.

(C) During the first year of registration, registrants may claim approved continuing education hours earned from the date the certificate of registration was granted by the Ohio department of health until the certificate expiration date when applying for renewal of their certificate of registration.

(D) Except for the first annual renewal, registrants shall complete the continuing education requirements specified by the director of health within the twelve months immediately preceding the expiration date of the certificate of registration.

(1) Registrants must complete eighteen hours of approved continuing education to be eligible to renew annually.

(2) Courses can be taken from approved organizations or submitted for review and consideration by the Ohio department of health once the course is complete.

(3) Continuing education hours shall not be carried from one renewal period to the next.

(E) Sanitarian in training renewals are limited to four one year periods following the expiration of the original certificate of registration, except as provided in sections 4736.10 and 4736.15 of the Revised Code.