

Date: September 1, 2018  
To: Interested Parties for OFE Class 19  
From: Anne Beauch, OFE Administrative Coordinator  
Re: OFE Application Process

Applications will be accepted beginning September 1 through November 1, 2018.

**Applicants must submit a printed copy of the application, via U.S. Postal Service or other carrier.**

Application Process:

1. Complete and print the attached application.
2. When you have completed the application form, send it to the OFCA office. (**We do not accept electronic application submissions.**)
3. You will receive an acknowledgement from the OFCA office when your application is received.
4. Note that the Statement of Nomination (Section IV of the application form) must also be received for your application to be considered. You can mail this with your application, or it can be sent separately by the nominator.

**IF YOU NEED:**

***A letter to your Chief, City Safety Director, or Trustees explaining the program*** – let us know, via email [abeauch@ohiofirechiefs.org](mailto:abeauch@ohiofirechiefs.org) or phone call to Anne Beauch (614) 410-6322.

***Information on available scholarships*** – you'll find scholarship information on our website: [http://associationdatabase.com/aws/OFCA/pt/sp/foundation\\_scholarships](http://associationdatabase.com/aws/OFCA/pt/sp/foundation_scholarships)

Thank you for your interest in the program.