

Van Wert Fire Department

Application Rules and Requirements

All application packets must be completed in their entirety and legibly printed in ink or typewritten.

All applications must be turned in at the City Building, at the location of pick up, **on or before 3:00 P.M. Friday, May 24, 2024.**

All applicants must be a citizen of the United States of America, or have a valid permanent residency card, reside in the State of Ohio, in Van Wert County or an adjoining county within the state or signify in writing his/her intention to become a Van Wert County or adjoining Ohio county resident upon permanent appointment.

Minimum Age Restrictions for Fire Application:

Applicants for Original appointment examination to the Fire Department must have attained the age of 18 years on or before the date of examination. No person shall be eligible to receive an original appointment to either department on or after his/her 43rd birthday.

The following documents provide proof of the Minimum requirements to take the examination and therefore must be **turned in with your application.** Failure to do so will void your application.

A Photocopy of your: **Birth Certificate or Valid permanent residency card**
 Driver's license
 High School Diploma or G.E.D.

Additional Credit can be REQUESTED from the commission prior to participation in the examination. Additional credit can only be granted after first achieving a minimum passing score on the test. You must submit with the following additional documents to be considered for Additional Credit:

Written Request for additional credit
Applicable Public Safety Certification
Fire Certificate(s)
EMS Certificate(s)
00214
Department ID- for current employees of the Van Wert Fire
Department

New Hires to the department are required to pass a background investigation, drug screen, physiological screening and submit to a pension physical prior to being hired. **The Background investigation permission letter must be notarized by someone other than a City employee.**

The testing date is **Saturday, June 8, 2024** and is to be held at the Van Wert City Building located at **515 E. Main St. Van Wert, Ohio 45891.** The building will open at 0800 hours and the test will begin **PROMPTLY at 0900 hours.** **You will not be permitted to take the test if you are not present at the start of the test or within 20 minutes after the test begins.** You will be given 2 hours and 30 minutes to take the test; there will be approximately 15 minutes of instruction and preparation prior to taking the test.

You must present a state issued driver's license, official military photo identification card or a valid U.S. Passport at sign in on the day of the test.

A minimum passing score of 70% must be attained to be placed on the eligibility list or receive any extra credit.

The applicant may obtain, optional, study materials from the testing company 10 Solutions at:

https://iosolutions.com/shop/?swoof=l&product_cat=fire-exam-study-materials&pa_examination=fst

For additional questions you can contact Executive Secretary, Tina Miller at 419-238-1237.

UPDATED: May 2, 2024

Fire Department Original Appointment Credits

Any applicant for original appointment to the city fire department who possesses a firefighter certification, as granted by the State of Ohio Emergency Medical Services, may file with the Commission proof of such certification for extra credit. An applicant with a Firefighter 2 certification will be entitled to credit in the amount of ten percent (10%). An applicant with a Firefighter 1 certification will be entitled to credit in the amount of five percent (5%). An applicant will only be entitled to one (1) of the credits described in this paragraph.

Any applicant for original appointment to the city fire department, who possesses an EMT certification, as granted by the State of Ohio Emergency Medical Services, may file with the Commission proof of such certification for extra credit. An applicant with an EMT-Basic certification will be entitled to credit in the amount of five percent (5%). An applicant with an EMT-Intermediate certification will be entitled to credit in the amount of seven and a half percent (7.5%). An applicant with an EMT-Paramedic certification will be entitled to credit in the amount of ten percent (10%). An applicant will only be entitled to one of the credits described in this paragraph.

Any applicant for original appointment who has served as a part-time reserve firefighter of the city fire department may file with the Commission proof of such service for extra credit in the amount of five percent (5%).

Applicants eligible for veteran's credit on original examination shall receive a priority in ranking over non-veterans who obtain an identical grade.