

**Northeast Ohio High School Baseball Coaches Association (NEOBCA) of  
the Ohio High School Baseball Coaches Association (OHSBCA)**

**Article I: Name**

The name of the association shall be called the Northeast Ohio High School Baseball Coaches Association (NEOBCA). It shall be comprised of member coaches within the Northeast District as designated by the Ohio High School Athletic Association (OHSAA) and the Ohio High School Baseball Coaches Association (OHSBCA).

**Article II: Purpose**

The purpose of the organization shall be:

1. To unify all baseball coaches in the Northeast District of the state of Ohio.
2. To promote high school baseball.
3. To create an official line of communication and act as an adjunct to the Ohio High School Baseball Coaches Association.
4. To foster higher standards of professionalism and conduct.

**Article III: Membership**

**Section I: Membership Classes**

There shall be three classes of membership: active, associative, and affiliated.

1. Active membership consists of all head and assistant baseball coaches actively engaged in a high school program.
2. Associative membership consists of all junior high and middle school coaches actively engaged at the Junior High level.
3. Affiliate membership shall consist of all college coaches, summer coaches, non coaching personnel, umpires, news media and other interested parties including retired high school coaches.

**Section II: Membership Privileges**

All members shall have the privilege of attending regular functions of the association. Members shall have the privilege of holding office and voting on items as brought to the membership.

**Section III: Annual Dues**

Members of the association shall pay annual dues as determined by the Board of Directors. The membership year shall run from January 1 to December 31. Dues are \$25.00 payable to the Secretary/Treasurer no later than March 15<sup>th</sup> for membership during the ensuing high school season. (See Article VI)

## **Article IV: Officers**

### Section I

The officers of this organization shall be a Senior, Junior and Sophomore Representative to the OHSBCA, a President, Vice President, and a Secretary-Treasurer or two positions of Secretary and Treasurer.

### Section II

Officers shall be elected by the Board of Directors.

### Section III

Terms of Senior/Jr/Soph Representative, President, Vice President, Secretary and Treasurer shall be for 1 year. The terms shall last from Nov Board of Directors meeting and end on the date of the following year's fall meeting. All officers shall serve with no compensation.

### Section IV

The Senior Representative shall serve for one year as the district's senior member on the Board of Directors of the Ohio High School Baseball Coaches Association. He shall perform all functions as assigned to this position in the constitution of the OHSBCA. He shall serve as an officer in an advisory position to the President.

### Section V

The Junior and Sophomore Representatives shall serve for one year as the district's member on the Board of Directors of the Ohio High School Baseball Coaches Association. Each shall perform all functions as assigned to this position in the constitution of the OHSBCA. Each shall serve as an officer in an advisory position to the President. Each will assume the position of Senior/Jr Representative the following year.

### Section VI

The president shall preside over all meetings with the authority to call any special meetings he deems necessary. He shall be advised and briefed on all matters regarding the OHSBCA by the Senior and Junior Representatives. He shall initiate and oversee any and all projects involving the NEOBCA. He will assume the position of the Sophomore Representative to the OHSBCA the following year if no one is elected to that said position.

### Section VII

The Vice President shall preside at all regular and special meetings in the absence of the President. He shall work with the President in overseeing any and all projects involving the NEOBCA. He will assume the position of the Presidency the following year. The election of the Vice-President will take place during the November Board of Directors Meeting.

#### Section VIII

The Secretary and Treasurer position can be a dual office or two separate positions based on the Board of Directors vote. Nominations and election shall be from the Board of Directors. Treasurer shall be responsible for all money matters concerning the organization, including membership dues, disbursements, and shall keep accurate records of all business matters that take place within the organization. Secretary is responsible for recording and publishing board minutes, membership updates and forms as well as communication with the OHSBCA website or NEOBCA website

#### Section IX

The Clinic Director for NEO is a non-position.

#### Section X

The All-Star Director is a board appointed position. He shall organize all aspects of the annual all-star series for the NEOBCA. He will make a regular presentation to the Board of Directors. He is a voting member of the Board.

#### Section XI

In the event that the Senior Representative cannot complete his term of office, the office will be filled by the Junior Representative and Sophomore Rep will fill the Junior Reps role. The President will appoint a Sophomore Rep to the NEOBCA on the recommendation from the OHSBCA and the Senior and Junior Reps.

In the event that the President cannot complete his term of office, the office will be filled by the Vice President. The Vice President will continue in office to fulfill his one year term as well. The Vice Presidency will remain vacant until the OHSBCA state clinic.

In the event the Secretary/Treasurer cannot fulfill his term, the President will hold a special election of the board of Directors no later than the next regularly scheduled meeting. The newly elected Secretary-Treasurer shall begin a new year term retroactive to the beginning of the association year. (January 1 of the said year)

### **Article V: Meetings**

#### Section I: Membership Meetings

The membership will meet two times a year. The following items are to be on the respective agendas:

1. Meeting to be held at the OHSBCA State Clinic.

2. Meeting on the Sunday following Mother's Day in May at 2pm at Hudson HS.

## Section II

The Board of Directors will meet three times per year. The fall meeting will be held on the second (due to football coaching commitments) Sunday in November. One winter meeting will be held at the OHSBCA Clinic prior to the District Meeting. A spring meeting will be held prior to the membership meeting on the Sunday in May. Special meetings may be called by the President as deemed necessary.

## Section III

Reimbursement for travel to and from meetings shall be determined by the Board of Directors.

### **Article VI: Annual Dues**

Annual dues are \$25 payable to the Secretary-Treasurer no later than March 15<sup>th</sup> for participation during the upcoming baseball season. Dues are paid for: (1) Nominating players for the NEOBCA All Star Game. (2) Nomination for Hall of Fame. (3) Nomination for Scholarship. (4) Nomination of player(s) for the All District Teams.

### **Article VII: Administration**

#### Section I: Composition of the Board

The association will comprise itself of:

1. The Board of Directors will consist of the Senior, Junior and Sophomore Representatives to the OHSBCA, President, Vice President, Secretary, Treasurer, All-Star Director, Hall of Fame and Scholarship Program and up to two representatives from the six (6) regions of the NEOBCA.
2. The Board of Directors will compromise the governing body and adopt any necessary bylaws. The Board of Directors shall rule on any matter not covered by the constitution.

#### Section II: Responsibilities of Regional Reps

The duties of the regional representatives are:

1. Collect information from the league reps and forward information to the Senior, Junior and Sophomore reps for publication in the OHSBCA newsletter and on the OHSBCA website.
2. Attend NEOBCA 3 Board of Director's Meetings.
3. Assist in All District nomination process
4. Assist the directors of the NEOBCA All Star Game.
5. Any additional duties as prescribed by the Board of Directors.

### Section III: Regions of the NEOBCA

The fourteen (14) counties of the Northeast District of the OHSAA and subsequently the NEOBCA shall be divided into six (6) regions. Each county must appear in its entirety within the confines of a region. Counties in the same region must be contiguous with each other. Every effort shall be made to maintain equity between the number of high school represented in each region.

The six regions as designated by the following committee of the organization are as follows:

1. Region 1: Cuyahoga West
2. Region 2: Cuyahoga East
3. Summit/Stark/Wayne
4. Lake, Geauga, and Ashtabula
5. Lorain, Medina and Ashland
6. Portage/ Trumbull/ Mahoning and Columbiana

**Note: In the case of Cuyahoga County, the area may be treated as one region as a whole. However, they will retain twice the number of representatives and twice the representation in all-star election situations. Thus, Cuyahoga County will send four representatives to the Board of Directors and be represented by two all-star squads.**

The Board of Directors has the authority to alter the configuration of the regions as the demographics of the district change. They also have the power to adjust any inequities that they see fit.

### Section IV: Nominations and Elections of the Board

A region shall consist of all high schools within the described area as by the Ohio High School Athletic Association (OHSAA).

Any member of good standing who is currently not serving on the Executive Board shall be eligible for nomination and election. **All members of the Executive Board and Board of Directors must also be members in good standing of the OHSBCA.** The Executive Board shall be defined as the Senior and Junior Reps to the OHSBCA, President, Vice President, and Secretary-Treasurer. The Clinic and All-Star game directors are eligible to be regional representatives.

One regional representative shall be elected/appointed each year. He will serve a two-year term. This election is to be held no earlier than the NEOBCA clinic and no later than the All-Star selection meeting in May. In the event that a regional representative is unable or unwilling to fulfill his term, the Board of Directors may either opt to select a replacement or wait for the next regional membership meeting when a replacement will be selected. The replacement representative will only fulfill the unexpired term. At the end of the unexpired term, he will be eligible for election to a full two-year term.

## **Article VIII: Projects**

### Section I: Hall of Fame and Scholarships

Each year the Board of Directors will collect applications for the NEOBCA Hall of Fame and the NEOBCA Scholarship program. The Hall of Fame application is to be completed and turned in by Dec 1 of the corresponding year. All members of board are eligible to vote on HOF. The Scholarship application is to be completed and turned in by the May Hudson semi-annual meeting and will be a pool of no more than \$1,5000 divided evenly among applicants. The Board of Directors has the right to change/alter this amount as said based on a vote by the Board of Directors. Both the Hall of Fame and Scholarship will be handed out at the NEOBCA All Star Game(s)

### Section II: All-Star Series

The NOEBCA will have an All-Star series each June. The date of the series is not to conflict with the All-Ohio series in Columbus, which is played one week after the State Baseball Tournament (usually the second weekend in June).

### Section III: Communications

The official communication tool(s) of the NEOBCA are to be the OHSBCA newsletter, Website and Twitter. Secretary will handle communications or handled by the VP.

### Section IV: NEOBCA All District Team, PoY, CoY, Assistant COY and Field of the Year

The All District team will be chosen based on the OHSAA Division (I, II, III, IV). Each Division will have a 1<sup>st</sup> Team, 2<sup>nd</sup> Team and Honorable Mention. Also each division will have a Player of the Year Award, a Coach of the Year Award and Assistant Coach of the Year. All forms are due by the May Membership meeting. The President will assume responsibility of handling the balloting and distribution of results and certificates in a timely manner.

### Section V: All NEOBCA Academic Team

Will consist of any letterman who has an accumulative GPA of a 3.25 or above. There is no innings requirements.

## **Article IX: Amendments**

Recommendation of amendment may be forwarded to the Board of Directors by any member in good standing of the NEOBCA. Final passage of amendments shall occur following a three-fourths majority of the Board of Directors.

## **President**

- Year to Year Term
- Promotes membership with NEOBCA and also OHSBCA, BCA, ABCA and Local Associations
- Plans, organizes agenda for Executive Board Meetings in November and at State Clinic
- Plan, organizes agenda NEOBCA Member meeting in May
- Compose Introduction Letter in November to be sent out after November Executive Board Meeting
- Determines format and committee for the All-District Team
- Makes appointments to Executive Board positions when necessary

## **Vice-President**

- Year to Year Term
- Promotes membership with NEOBCA and also OHSBCA, BCA, ABCA and Local Associations
- Assists in planning agenda Executive Board Meetings in November and at State Clinic
- Assists in planning agenda NEOBCA Member meeting in May
- Perform any other duties as given to him by the President

## **Secretary**

- Unlimited term until leaves position
- Promotes membership with NEOBCA and also OHSBCA, BCA, ABCA and Local Associations
- Document minutes at Executive Board Meetings, post to website
- Coordinates communication with President and other Executive Board positions
- Responsible for communication within organization including: Social Media, OHSBCA Website, Mailings, Emails and any other form of communication
- Update NEOBCA Directory as needed
- Serve as Historian of NEOBCA and maintain records of NEOBCA history
- Perform any other duties as given to him by the President

## **Treasurer**

- Unlimited term until leaves position
- Promotes membership with NEOBCA and also OHSBCA, BCA, ABCA and Local Associations
- Responsible for managing all financial aspects of organization including:
  - Filing Taxes as a 501c3 Organization
  - Prepare statements of finances at Executive Board Meetings in November and at State Clinic
  - Manage checkbook with accurate records
- Perform any other duties as given to him by the President

### **Hall of Fame/Scholarship**

- Unlimited term until leaves position
- Promotes membership with NEOBCA and also OHSBCA, BCA, ABCA and Local Associations
- Responsible for creating Hall of Fame Ballot - Deadline December 1
- Responsible for creating voting process and selection for Hall of Fame
- Responsible for creating press release to send to media, coaches and AD's
- Orders plaques, gift cards for Award Ceremony
- Create bio's for HOF to be read at ceremony
- Create an Scholarship Application Form - Deadline June 1
- Perform any other duties as given to him by the President

### **All-Star Game Chairmen:**

- Unlimited term until leaves position
- Promotes membership with NEOBCA and also OHSBCA, BCA, ABCA and Local Associations
- Responsible for planning Annual NEOBCA All-Star game location, assigning game coordinators for teams, making arrangements with Greater Akron Baseball Hall of Fame for umpires/concessions, plan reception after awards (optional), create and print programs, design and print tee shirts for participants, purchase game balls for games