


STATE REGISTRAR NOTICE

Subject: Temporary Quantity Restriction on Ordering Vital Record Certificates	Type: <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Transitory	Number: 2025-03
Date Issued: 6/18/2025 Effective Through: 9/1/2025	Audience: Funeral Directors, Local Registrars	By Direction of:  Lisa Hasselbrook State Registrar

Due to supply issues with security stock, the Department is implementing a temporary restriction on the quantity of vital record certificates that may be requested. This restriction is effective immediately with the issuance of this notice and will remain in place until September 1, 2025. The Department is working to replenish supply as quickly as possible. If the shortage can be resolved early, the restriction will be rescinded before September.

All orders for vital records certificates issued by the Division of Vital Records, including funeral home applications for death certificates fulfilled by a public office, are restricted to a maximum of five (5) certificates per subject. Orders for death certificates fulfilled by local registrars are not subject to this quantity restriction. Therefore, funeral homes are encouraged to consider local registrar fulfillment of death certificate orders wherever possible. Local registrar certificates are \$20 per copy.

Orders fulfilled on or after the date of this notice that exceed five (5) copies will be processed for five copies and refunded for any additional copies. If additional certificates are required, the applicant may re-apply after this temporary restriction is lifted. Orders for certificates eligible for the veteran fee waiver will be fulfilled for five (5) copies and the balance of the fee-waived certificates may be requested once the restriction is lifted.

The goal of this restriction is to ensure the fairest possible distribution of the available supply and fulfill orders for birth and death certificates to the greatest number of applicants, until the shortage is resolved. Without temporary quantity restrictions, it is likely that the Department would become unable to fulfill any requests for a period of time. Consideration for exigent circumstances may be given on a case-by-case basis, where additional copies of a death certificate issued by the Department are required prior to September 1, 2025. Contact RA-DHPAVITALRECDINQ@pa.gov if the family has a compelling and immediate need for consideration.

Contact Information:

Vital Events Stakeholder Hotline

Phone: 800-323-9613

Email: RA-DHVITALSTATISTICS@pa.gov