File Submission Specs

Digital Print Center
we're more than just copies

Preferred Files/Software Programs

PDF (Adobe Acrobat)-High resolution, fonts embedded (font compatibility is not guaranteed)

Be sure to include all graphics and fonts with the job.

Accepted Graphic File Formats

.tiff
.eps (please outline fonts)
300 dpi or greater will give the best reproduction quality. If your logo or graphics include type, please outline it.

All files you supply should include the actual graphic file (tiff/ eps). The formats listed above are for best resolution and printing quality. Jpegs, and giffs also will work, but won't produce the same quality as .tiff and .eps.

Color

Please supply your files in CMYK for four color printing. Photos should be grayscale if you are doing a black and white piece and saved as CMYK for 4 color jobs.

PDF files

How to create pdf files will vary depending on the original application the job was created in.

PDF files should be submitted:
To size. If your job is a 4x6 size book, then the pages of the pdf need to be that size. If you are using Microsoft Word your document pages will need to be set up to that final size before you start your formatting.

1 up. Pages should be 1 up individual pages in the file. We will do the imposing.

Include bleeds if needed. If your final piece will bleed please include 1/8 inch beyond the edges of the page.

Please note: Without files submitted exactly to our specifications we are not responsible for any problems with the project and you may incur additional charges.