

Southern Ohio Synod Ministries & Partners Display Application for Assembly 2018

Location: Nationwide Hotel & Conference Center, 100 Greenmeadows Dr South, Lewis Center, Ohio

Dates/Times: Displays may be set up at 7 am on June 1. Display hours are Friday, June 1 from 7:30 am-4:30 pm; Saturday, June 2 from 7:30 am-4:15 pm. Displays must be torn down by 5:30 pm, June 2.

Fees: Fees will vary depending on if person staffing the display table is a registered voting member or attending only as a representative of the ministry/partner. Please note: SOS task forces & committees must staff their display table with a person registered for assembly. The synod cannot cover their registration fees.

Provided: One 6' table (draped) and chair; lunch on both days, as well as snacks and beverages.

Where display tables will be located: We have room for 14 display tables only. Display tables will line the hallway and gathering space outside of the assembly meeting room. Tables will not be tucked into a room away from attendees.

Exhibitor: _____

Contact name: _____

Contact email address: _____

Contact phone: _____

Name of representative staffing your table: _____

Representative's email address: _____

Fees

SOS/ELCA Ministries or Partners Only:

Our representative will be attending the SOS Assembly as a:

_____ Voting/Non-Voting Member \$25 (Fee is in addition to assembly member fee)

_____ Ministry/Partner Representative \$200 (Fee is per representative)

_____ We need an electrical outlet \$10

SOS Task Forces/Committees Only:

Our representative will be attending the SOS Assembly as a:

_____ Voting Member/Non-Voting Member \$0

_____ We need an electrical outlet \$0

Amount of payment enclosed: _____

Make check payable to the **Southern Ohio Synod**, include check with your application, and mail to:
Southern Ohio Synod, Attn: Susan Barton-Nonno, 300 S. 2nd Street, Columbus, Ohio 43215.

Display spaces are available on a first come first serve basis. Payment and application are due by **May 11, 2018**. Space will not be assigned until full payment is received. Please make a copy of this application for your records.

Refunds: Refunds are only available before May 18. Refunds will be sent by the end of June, 2018.