

Synod MVP (Ministries, Vendors & Partners) Display Request
Southern Ohio Synod Assembly
Friday, June 7 and Saturday, June 8, 2019

Location: HPER Center at Wittenberg University, 250 Bill Edwards Drive, Springfield, Ohio; (a map, directions, and information about housing can be found on our website at bit.ly/ELCA-SOSAssembly.)

Set up times: Friday, June 7 between 7 am and 9 am.

Tear down times: Saturday, June 8 between 12:15 & 2:15 pm or after 4:15 pm.

Assembly times: Friday, June 7 from 9 am until 5:30 pm & Saturday, June 8 from 9 am until 4:15 pm.

Fees include: 6' table, draped & two chairs, table top signage, as well as, a lunch buffet on Friday and Saturday. This cost is for **one** person only. See fee schedule below for fee for additional people.

Exhibitor: _____

Table top signage (limit 5 words) _____

Contact person: _____

Email Address: _____

Daytime Phone: _____

Describe products or services to be on display:

Do you need an electrical outlet? **YES** **NO**

Name of person in charge of your display at the site (if different than above):

Email if different than above: _____

We plan to exhibit **Friday and Sat.** **Friday only** **Sat. only** **(cost is same for all)**

Fees (Please check all that apply)

MVP package for synod task forces/committees: complimentary

MVP package for synod partners/affiliates if representative is not a voting member: \$100

MVP package for synod partners/affiliates if representative is a voting member: \$25

MVP package for vendors: \$130

Additional people to staff table: \$60 per person (please indicate number of add'l staff)

Additional tables: \$25 each (please indicate number of add'l tables)

Yes! Please send me more information about sponsoring a break or the Friday night fellowship dinner. Sponsorship opportunities starting at \$250.

Please submit this form via email to Cindy Schrader, MVP Coordinator at cindra311@gmail.com or mail to Southern Ohio Synod, 300 S. 2nd Street, Columbus, OH 43215 by **May 1, 2019**. Questions? Cindy Schrader at cindra311@gmail.com or Susan Barton-Nonno at sbarton-nonno@southernohiosynod.org

Payment is due by May 15, 2019. If payment is not received, your display space will be canceled. Make checks payable to Southern Ohio Synod and mail to 300 S. 2nd Street, Columbus, Ohio 43215.