

## **2019 SOUTHERN OHIO SYNOD ASSEMBLY RULES OF PROCEDURE**

The following rules of procedure will need approval of the 2019 Southern Ohio Synod Assembly by a two-thirds majority vote.

1. The following courtesies and adherence to good parliamentary procedure shall be the standard.
  - A. To obtain the floor, please
    1. Go to the indicated floor microphone
    2. Address the chair
    3. Identify yourself by giving your
      - a. Name
      - b. Congregation, agency, or institution
      - c. Town or city
    4. Speak slowly, loudly, clearly
2. Unless otherwise determined by a majority of the Assembly, all speeches during discussion shall be limited to two (2) minutes. Speakers may speak a second time on the same issue, but only after all others desiring to speak have been given opportunity to do so.
3. Ordained ministers from a church with which a relationship of full communion has been declared and established by the Churchwide Assembly of the ELCA, currently serving under contract in a congregation of the Southern Ohio Synod, shall be granted voice and vote at the Southern Ohio Synod Assembly.
4. In accordance with ELCA bylaw 10.02.03 and consistent with †S7.21 of the Southern Ohio Synod governing documents, synodically authorized worshipping communities and their developer in our synod shall be granted voice and vote at the Southern Ohio Synod Assembly.
5. Voting members shall not absent themselves from any meeting of the assembly without valid excuse.
6. All motions, resolutions, amendments, and nominations shall be submitted in writing on the form provided to the Secretary of the Southern Ohio Synod Council, by the end of Plenary Session 1.
7. The chair shall have the authority to call items of business with exception to the Bishop's election before the assembly in the order the chair considers to be most expedient to the conduct of the assembly's business.
8. The chair shall have the authority to adjust assembly agenda meeting times as necessary.
9. Except for items introduced by the Reference and Council Committee or items previously tabled, items of business, which are not on the agenda, may be introduced at the final session of the assembly by a two-thirds vote.

10. An authorized representative of the Evangelical Lutheran Church in America will preside over the Bishop's election and oversee all business pertaining to the Bishop's election.

11. To amend the agenda with regards to the timing of the Bishop's election will require 75% approval of the Southern Ohio Synod Assembly.

12. Prior to each ballot of the Southern Ohio Synod Assembly, a Registrations Report will need submitted to the Synod Assembly and the Secretary of the Synod.